

Course: DC 220 – Editing I

Section – 506

Class Room/Time – DePaul C106C, Loop / Tu 1:30-4:45

Instructor: Marc Menet

Email: [mmenet@cdm.depaul.edu](mailto:mmenet@cdm.depaul.edu)

Office hours: Before or After Class or by Appointment

Online Learning Management System: D2L

## **Summary**

This course is an introduction to Adobe Premiere Pro, the non-linear editing program that is part of the Adobe Creative Cloud suite of video and audio editing applications. Utilizing a workshop atmosphere in combination with lectures, demonstrations, readings, and projects, students will take their first steps toward a technical mastery of the art and craft of digital video editing.

## **COURSE OBJECTIVES:**

- Mastery of the basics of Adobe Premiere Pro CC
- Understanding of complimentary programs
- Knowledge of formats, format conversion, and aspect ratios
- Understanding of how a project should be organized and outputted
- Insight into the creative work and aesthetics that are central to the art and craft of editing

## **Prerequisite** – None

## **Texts and Supplies**

### **REQUIRED:**

None

### **RECOMMENDED:**

Adobe Premiere Pro CC Classroom in a Book

This is a very comprehensive book and is very up to date. It comes with footage that is used in the tutorials that accompany each chapter. To really get the most out of the book, I urge you to use this footage and do the tutorials while you read the book.

In the Blink of an Eye, 2nd Edition, Walter Murch.

This is a quick and easy read. Murch offers some very astute observations on the art of editing along with a frank look at the Hollywood industry.

## **REQUIRED SUPPLIES:**

1 External Hard drive (100 GB minimum)

## **Grading**

Assignment # 1 10% - Paper Edit

Assignment # 2 10% - Hold Up Edit

Assignment # 3 15% - Title Project

Assignment # 4 25% - Narrative Edit

Lab Practical Exam 30% - Stealomatic

Class Participation 10%

Total – 100%

## **LATE WORK WILL NOT BE ACCEPTED.**

Grading Scale:

93-100: A 90-92: A- A indicates excellence

87-89: B+ 83-86: B 80- 82: B- B indicates good work

77-79: C + 73-76: C 70-72: C - C indicates satisfactory work

67-69: D + 60-66: D D work is unsatisfactory in some respect

65-0: F F is substantially unsatisfactory work

## **Course Policies**

Attendance:

Each class consists of lectures, screenings, discussions and editing time; attendance is mandatory. All absences will result in a reduction of the participation grade. Students are allowed two (2) unexcused absences. Each additional absence will result in a full letter grade deduction from your final grade.

Assignments & Time Commitment:

You are expected to dedicate at least (AT LEAST) 6 hours/week to editing. You will bring in your cuts **ALREADY EXPORTED ON YOUR DRIVE** with a copy of your project on the date they are due. The organization of your project and media is a significant part of your grade. Late assignments will not be accepted without prior consent of the instructor.

Plagiarism:

Plagiarism on assignments or cheating on tests are serious offenses and earn the student a failing grade for the class. There are no exceptions to this rule. If you are in doubt about the definitions of plagiarism, consult your student handbook.

### Content Changes:

Depending on time factors, the assignments projected for the term may require alteration or rescheduling. You will be notified of all changes. As the quarter progresses, some items may change at the instructors discretion, but the overall workload will not. Make sure you pace yourself accordingly.

### Food Policy:

No food or beverages are allowed in the editing rooms- leave it outside.  
Phones, Texting, Facebook, Email, Chatting: NO.

Do not surf the web during class. If you need to use a cell phone or electronic device for any reason, leave the classroom.

### Sexual Harassment:

The policy as specified in the student handbook will be adhered to in this class.

## **Schedule**

### **Week 1**

Introduction, Organization, Assignments. Brief overview of NLE basics. Firewire drives and flash drives.

Lecture/Demo: Intro to Premiere- Source Monitor, Program Monitor, Timeline, Project Panel, Tools, Audio Meters

### **Week 2**

Lecture/Demo: Project settings, System Settings, Scratch Disk, Importing, Menus The Hold-Up. Browser organization. Editing basics.

Assignment #1 Paper Edit - Due Week 3.

### **Week 3**

Lecture/Demo: Buttons and Tools, Making Cuts, Effects Walkthrough, Title Tool Importing from Camera, Cutting and Relinking Audio, Importing Music and Audio, Sound Editing.

Assignment #1 Due in Class

Assignment #2 due in class Week 4. Turn in as Quicktime on jump drive.

#### **Week 4**

Screen and Critique.

Advanced Tools, Syncing non-synced audio

Assignment #2 – The Hold Up due in class

#### **Week 5**

Stealomatics, PSAs, and TV promos. Finding elements on the web, importing JPEGs, music, etc.

Title Sequence due next week

#### **Week 6**

Turn in as Quicktime on jump drive. Screen and Critique.

Dialogue Editing, Editing Theory, Editing Styles - Feature, Music Video, Documentary

Assignment #3 – Title Sequence due in class

#### **Week 7**

Exporting and Compression

Editing sequences - chase, action, suspense, Coverage, Cutaways and Inserts

Narrative Edit due next week

#### **Week 8**

Advanced Editing, Color Correction, special effects

Assignment # 4 – Narrative Edit due in class. Turn in as Quicktime on jump drive. Screen and Critique.

#### **Week 9**

In class editing on final projects.

#### **Week 10**

Finished Stealomatic due. Screen and Critique.

## **Week 11** - FINALS WEEK – Continue Screening final projects if necessary

### School policies:

#### Changes to Syllabus

This syllabus is subject to change as necessary during the quarter. If a change occurs, it will be thoroughly addressed during class, posted under Announcements in D2L and/or sent via email.

#### Online Instructor Evaluation

Evaluations are a way for students to provide valuable feedback regarding their instructor and the course. Detailed feedback will enable the instructor to continuously tailor teaching methods and course content to meet the learning goals of the course and the academic needs of the students. They are a requirement of the course and are key to continue to provide you with the highest quality of teaching. The evaluations are anonymous; the instructor and administration do not track who entered what responses. A program is used to check if the student completed the evaluations, but the evaluation is completely separate from the student's identity. Since 100% participation is our goal, students are sent periodic reminders over three weeks. Students do not receive reminders once they complete the evaluation. Students complete the evaluation online in CampusConnect.

#### Email

Email is the primary means of communication between faculty and students enrolled in this course outside of class time. Students should be sure their email listed under "demographic information" at [CampusConnect](#) is correct.

#### Academic Integrity and Plagiarism

This course will be subject to the university's academic integrity policy. More information can be found at <http://academicintegrity.depaul.edu/> If you have any questions be sure to consult with your professor.

#### Academic Policies

All students are required to manage their class schedules each term in accordance with the deadlines for enrolling and withdrawing as indicated in the [University Academic Calendar](#). Information on enrollment, withdrawal, grading and incompletes can be found

at <http://www.cdm.depaul.edu/Current%20Students/Pages/PoliciesandProcedures.aspx>.

## Incomplete

An incomplete grade is given only for an exceptional reason such as a death in the family, a serious illness, etc. Any such reason must be documented. Any incomplete request must be made at least two weeks before the final, and approved by the Dean of the College of Computing and Digital Media. Any consequences resulting from a poor grade for the course will not be considered as valid reasons for such a request.

## Resources for Students with Disabilities

Students who feel they may need an accommodation based on the impact of a disability should contact the instructor privately to discuss their specific needs. All discussions will remain confidential.

To ensure that you receive the most appropriate accommodation based on your needs, contact the instructor as early as possible in the quarter (preferably within the first week of class), and make sure that you have contacted the Center for Students with Disabilities (CSD) at:

Lewis Center 1420, 25 East Jackson Blvd.

Phone number: (312)362-8002

Fax: (312)362-6544

TTY: (773)325.7296