

## **COURSE SYLLABUS**

12/20/16

Course #: DC 220-503 Name: Editing I (22096)  
Quarter: Winter 2016-2017 Time: Mon 01:30-04:45  
Location: Loop 14E Jackson 00513  
Instructor: Susanne Suffredin Office: CDM 459  
Phone: 312-362-1305 Office Hours: Wed 01:00-04:00  
Email: [ssuffre1@depaul.edu](mailto:ssuffre1@depaul.edu)  
Email will be answered within 24 hours; Saturday emails by Monday

### **Course Management System:**

D2L

<https://d2l.depaul.edu>

### **Course Summary:**

DC 220 is an introduction to editing using Adobe Premiere Pro. Utilizing a workshop atmosphere in combination with lectures, demonstrations, readings, and projects, students will take their first steps toward a technical mastery of the art and craft of editing.

### **Learning goals**

- Understanding the role of the editor in a post-production workflow
- Learning and practicing basic editing workflows and techniques
- Mastery of the basics of Adobe Premiere Pro

**Software: Adobe Premiere Pro Creative Cloud (Required) \*Classrooms and labs have these programs on their computers.**

### **Required Materials/Equipment:**

1 500GB or 1 TB external hard drive with USB3 and/or Thunderbolt ports for storing project data files and media assets (formatted for a Mac computer)

1 USB flash drive for project data file backup

Optional: Headphones for use when working in the lab

Recommended: Notebook and binder

### **TEXTBOOK**

In the Blink of an Eye (Revised 2nd Edition)

- Author: Walter Murch
- Publisher: Silman-James Pr; 2 Revised edition (August 1, 2001)
- ISBN-10: 1879505622
- ISBN-13: 978-1879505629

### **Recommended BUT NOT REQUIRED**

Adobe Premiere Pro CC Classroom in a Book (2014 Release)

- Publisher: Adobe Press; Published Sep 3, 2014
- ISBN-10: 0-13-392705-9
- ISBN-13: 978-0-13-392705-4

In addition, students have access to Lynda.com, where you can find Premiere Pro tutorials for all levels. To connect to Lynda.com, follow the link and log in with your Campus Connect ID: [Lynda.com Login](#)

## **Week 1 - Introduction to Editing and Post Production**

To Cover:

- Review Syllabus, Assignments, Hard Drives
- Brief History of Editing
- Starting A Project
- Organization in Project
- Naming conventions
- PP Overview

## **Week 2 – Premiere Pro Basics**

**MUST HAVE EXTERNAL HARD DRIVES THIS CLASS**

To Cover:

- Organizing Media on your Drive
- Types of Media
- Importing Media
- Logging clips
- Basic Editing
- 3-point editing, trimming
- Keystroke shortcuts

Introduce:

- Assignment 1: Theft Unexpected
- Reading assignment: In The Blink Of An Eye

## **Week 3 – No Class January 16 Martin Luther King Day- University Officially closed**

## **Week 4 – Refining the Edit / Drama**

Due: Assignment 1 Rough Cut

To Cover:

- Discuss reading assignment
- Review edits in class
- Fine Cutting
- Sound & Dialogue Editing / Classic Dialogue

Introduce:

- Assignment 2 Cinderpumpkin
- Cutting dialogue
- L and J cuts
- Dialogue rhythm
- Work on Assignment 2 in class
- Assignment 3 Elements to get for Week 5

## **Week 5 – Transitions & Effects / Montage 1**

Due: Assignment 2

Introduce:

- Transition and Effects functions in PP
- Theory of Montage
- Working with Music

To Cover:

- Review Assignment 2 Cuts in class
- Explain Assignment 3
- Work on Assignment 3 in class

To screen: koyaanisqatsi

### **Week 6 – Transitions & Effects / Montage 2**

Due: Assignment 3

To Cover:

Review Assignment 3 in Class

Introduce:

Lumetri Color in PP

Assignment 4 Mood Montage (Art Institute)

Titles

Assignments 5-8

Planning the Promotional Video

<https://vimeo.com/12644176>

### **Week 7 – Shaping the Story**

Due: Assignment 4

Promotional Video: Assignments 5 and 6: One page treatment and outline

To Cover:

Assignment 4 screen and critique

Promotional Video: Review Assignments 5 and 6

Shooting your promotional video: elements ready to work with Week 8

### **Week 8 – Refining Your Edit**

To Cover:

First Rough Cut Promotional Video

Review Footage and start to work on cuts in class

### **Week 9 – Premier Pro review**

Due: Assignment 7 First Rough Cut Promotional Video

To Cover:

Rough Cut to Fine Cut

Finishing and Exporting

Screen Assignment 7 Rough Cuts in class

### **Week 10 – Review of final projects**

Due: Assignment 8 Fine Cut

To Cover:

Screen Assignment 8 Fine Cut

Review for Final Exam

### **DePaul CDM Important Dates • Winter 2017 Quarter**

**January 8** Last day to add (or swap) classes to WQ2016 schedule

**January 15** Last Day to drop classes with no penalty

**March 18** End WQ 2017

**FINAL EXAM DATE:** Your exam is on March 13, 2017, from 2:30 PM to 4:45 PM

### **Changes to Syllabus**

**This syllabus is subject to change as necessary during the quarter.**

**If a change occurs, it will be addressed during class or posted under Announcements in D2L.**

**Grading Scale**

A = 100-93, A- = 92-90, B+ = 89-87, B = 86-83, B- = 82- 80, C+ = 79-77, C = 76- 73, C- = 72-70, D+ = 69-67, D = 66-63, D- = 62-60, F = 59-0.

A indicates excellence, B indicates good work, C indicates satisfactory work, D work is unsatisfactory in some respect, F is substantially unsatisfactory work

**Grading**

Please note that late assignments will not be accepted. You must submit on time, even if you are not able to come to class on that day.

Assignment 1: 10%

Assignment 2: 10%

Assignment 3: 10%

Assignment 4: 10%

Assignment 5: 5%

Assignment 6: 5%

Assignment 7: 10%

Assignment 8: 10%

Participation, Attendance, and Reading: 20%

Final Exam 10%

**Academic Integrity and Plagiarism**

This course will be subject to the university's academic integrity policy. More information can be found at <http://academicintegrity.depaul.edu/>. If you have any questions be sure to consult with your professor.

**Academic Policies**

All students are required to manage their class schedules each term in accordance with the deadlines for enrolling and withdrawing as indicated in the University Academic Calendar. Information on enrollment, withdrawal, grading and incompletes can be found at: [cdm.depaul.edu/enrollment](http://cdm.depaul.edu/enrollment).

**Students with Disabilities**

Students who feel they may need an accommodation based on the impact of a disability should contact the instructor privately to discuss their specific needs. All discussions will remain confidential. To ensure that you receive the most appropriate accommodation based on your needs, contact the instructor as early as possible in the quarter (preferably within the first week of class), and make sure that you have contacted the Center for Students with Disabilities (CSD) at: [csd@depaul.edu](mailto:csd@depaul.edu).

Lewis Center 1420, 25 East Jackson Blvd. Phone number: (312) 362-8002 Fax: (312) 362-6544 TTY: (773) 325.7296

**Course Policies as Suggested by the Dean of Students Office**

**Attendance:** Students are expected to attend each class and to remain for the duration. Coming 15 minutes late or leaving 15 minutes early constitutes an absence for the student. The overall grade for participation drops one-third after any absence. Three absences for any reason, whether excused or not, may constitute failure for the course.

**Class Discussion:** Student participation in class discussions will be measured in two ways. First, students are highly encouraged to ask questions and offer comments relevant to the day's topic. Participation allows the instructor to "hear" the student's voice when grading assignments. Secondly, students will be called upon by the instructor to offer comments related to the reading assignments. Students must keep up with the reading to participate in class discussion.

**Attitude:** A professional and academic attitude is expected throughout this course. Measurable examples of non-academic or unprofessional attitude include but are not limited to: talking to others when the instructor is speaking, mocking another's opinion, cell phones ringing, emailing, texting or using the internet whether on a phone or computer. If any issues arise a student may be asked to leave the classroom. The professor will work with the Dean of Students Office to navigate such student issues.

**Civil Discourse:** DePaul University is a community that thrives on open discourse that challenges students, both intellectually and personally, to be Socially Responsible Leaders. It is the expectation that all dialogue in this course is civil and respectful of the dignity of each student. Any instances of disrespect or hostility can jeopardize a student's ability to be successful in the course. The professor will partner with the Dean of Students Office to assist in managing such issues.

**Cell Phones/On Call:** If you bring a cell phone to class, it must be off or set to a silent mode. Should you need to answer a call during class, students must leave the room in an undistruptive manner. Out of respect to fellow students and the professor, texting is never allowable in class. If you are required to be on call as part of your job, please advise me at the start of the course.