

Course: **DC 320 – Editing II**
Section: **402 – Fall 2017-2018**
Class Number: 13003
Meeting Time: Tuesday 1:30 PM – 4:45 PM
Location: CDM 922 – Loop Campus

Syllabus Date: **08-25-2017**

Instructor: **Michael Flores**
Email: mflore70@depaul.edu
Office: CDM 458 – Loop Campus
Phone: 312-362-1284
Office Hours: Tuesdays – 12:00 PM to 1:30 PM (or by appointment)

DC 320: Editing II

Course Description:

This course expands on topics covered in DC 220. Emphasis is on developing the student's understanding of the art of cinematic storytelling and montage. Work on more advanced projects is integrated into the class as a means of mastering advanced editing tools and techniques.

Prerequisites: DC 220

Software: Adobe Premiere Creative Cloud

**Classrooms and labs have this software on their computers.*

Required Materials/Equipment: An external hard drive with a minimum of 100 GB

It is very important that you have your own external hard drive, so that you can save your personal projects and media on it. Please be advised that if you save your work to the classroom computers, it is possible that it might get deleted. **Exceptions for missed work due to data loss from the classroom computers will not be granted.*

Textbook: There are no textbooks assigned for this course. We will discuss books you can consult according to your level of experience (and interest).

Lynda.com: Subscription is included with tuition.

Course Management System:

D2L <https://d2l.depaul.edu>

COLTube Recordings <http://coltube.cdm.depaul.edu/ColTube/Video/SearchVideo>

Changes to Syllabus:

This syllabus is subject to change as necessary during the quarter.

Drop Dates:

Sept. 19, 2017 – Last day to drop classes with no penalty.

Sept. 20, 2017 – Grades of “W” assigned for classes dropped on or after this day.

Oct. 24, 2017 – Last day to withdraw from SQ2017 classes.

Course Schedule:

WEEK 1 (Sept. 12th)

Lecture: Adobe Premiere Pro Refresher, Transcoding Your Footage, & Organizing Your Project

Assign: Editing Exercise 1 (Due Week 3)

Assign: Project 1 (Due Week 5)

Assigned Viewing: **Lynda.com – Premiere Pro CC Essential Training (2017), Sections 1-6**

Week 2 (Sept. 19th)

Lecture: Sound Design/Editing & Exporting Your Project

Assigned Viewing: **Lynda.com – Premiere Pro CC Essential Training (2017), Sections 7, 13**

Week 3 (Sept. 26th) – DUE: Editing Exercise 1

Screen: Editing Exercise 1

Lecture: Working with Effects & Manipulating Clip Speed

Workshop: Project 1

Assigned Viewing: **Lynda.com – Premiere Pro CC Essential Training (2017), Sections 9-10**

Week 4 (Oct. 3rd)

Lecture: Color Correction & Working with Titles

Workshop: Project 1

Assigned Viewing: **Lynda.com – Premiere Pro CC Essential Training (2017), Sections 11-12**

Week 5 (Oct. 10th) – DUE: Project 1 (MP4 Movie File & Premiere Pro Project File)

Screen: Project 1

Assign: Editing Exercise 2 (Due Week 8)

Assign: Project 2 (Part 1: Due Week 9 – Part 2: Due Finals Week)

Week 6 (Oct. 17th) – DUE: Quiz – Multiple-Choice

Guest Speaker: TBA

To Do: Take Quiz

Week 7 (Oct. 24th)

Lecture: Editing the Documentary, Part 1

Workshop: Project 2

Assigned Viewing: **Lynda.com – Premiere Pro: Documentary Editing, Sections 1-3**

Week 8 (Oct. 31st) – DUE: Editing Exercise 2

Lecture: Editing the Documentary, Part 2

Workshop: Project 2

Assigned Viewing: **Lynda.com – Premiere Pro: Documentary Editing, Sections 4-6**

Week 9 (Nov. 7th) – DUE: Project 2 (Premiere Pro Project File – Organized & Subclipped)

Lecture: Preparing and Delivering Your Deliverables

Workshop: Project 2

Week 10 (Nov. 14th)

Lecture: TBD

Workshop: Project 2

Finals Week (Tues. – Nov. 21st) – NO CLASS – DUE: Project 2 (MP4 Movie File)

Due: Project 2 movie file must be uploaded to the D2L Dropbox by **4:45 PM on Tuesday, Nov. 21st**

Grading:

Project 1	30%
Project 2	30%
Editing Exercise 1	10%
Editing Exercise 2	10%
Quiz	10%
Attendance/Participation	10%

A = 93-100	A- = 90-92	
B+ = 87-89	B = 83-86	B- = 80-82
C+ = 77-79	C = 73-76	C- = 70-72
D+ = 67-69	D = 60-66	
F = 0-59		

A indicates excellence, B indicates good work, C indicates satisfactory work, D work is unsatisfactory in some respect, F is substantially unsatisfactory work.

Assignments:

Professional editors must adhere to strict deadlines. Students are expected to turn in all assignments by the established deadlines. *Back up your work and do not leave your work until the last second!* This is your warning. You will submit all of your assignments to the D2L Dropbox. The organization of your editing projects is a significant part of your grade. **LATE PROJECTS** will be marked down a full letter grade for every day past the due date. Projects more than 5 days late will automatically receive a zero.

Quiz:

You should arrive to class on time and be prepared to take the quiz on October 17th (week 6). Quizzes that are missed as the result of an unexcused absence cannot be made up.

Editing Exercises:

Editing exercises must be uploaded to the D2L Dropbox by the assigned due date. This should not be left until the last minute, since uploading can take time, especially when you are working with larger files such as video files. Editing exercises that are turned in on time can be made up and turned in again for more points; however, **all resubmissions must be turned in within one week of the due date**. Also, you should check your work before uploading it to ensure that everything is correct (e.g. the right files have been uploaded, your exported movie is complete and has both audio and video, etc.). **Missed editing exercises can be turned in within one week of the due date; however, your grade on the editing exercise will be reduced by 1 letter grade and no resubmissions will be accepted.*

Attendance:

You will be allowed 1 excused absence for the quarter. Unexcused absences and/or tardiness will negatively affect your grade. If you plan on missing or being late to a class, you should notify the instructor **BEFORE** that class begins. All unexcused absences will result in a reduction of your Attendance/Participation grade by **4 points**. Excessive tardiness (more than 10 minutes late) and leaving class early will result in a reduction of your Attendance/Participation grade by **1 point**. **Missing more than 3 classes will result in an F for the class.**

Phones, Texting, Social Media, Email:

Phones should be set to silent or vibrate. Should you need to answer a call during class, please leave the room in an undistruptive manner. Emailing, texting, and social media are not allowed. If you must use a cell phone or electronic device for any reason, please leave the classroom.

University Policies

Online Course Evaluations:

Evaluations are a way for students to provide valuable feedback regarding their instructor and the course. Detailed feedback will enable the instructor to continuously tailor teaching methods and course content to meet the learning goals of the course and the academic needs of the students. They are a requirement of the course and are key to continue to provide you with the highest quality of teaching. The evaluations are anonymous; the instructor and administration do not track who entered what responses. A program is used to check if the student completed the evaluations, but the evaluation is completely separate from the student's identity. Since 100% participation is our goal, students are sent periodic reminders over three weeks. Students do not receive reminders once they complete the evaluation. Students complete the evaluation online in CampusConnect.

Academic Integrity and Plagiarism:

This course will be subject to the university's academic integrity policy. More information can be found at <http://academicintegrity.depaul.edu/>. If you have any questions be sure to consult with your professor.

Academic Policies:

All students are required to manage their class schedules each term in accordance with the deadlines for enrolling and withdrawing as indicated in the University Academic Calendar. Information on enrollment, withdrawal, grading and incompletes can be found at: cdm.depaul.edu/enrollment.

Students with Disabilities:

Students who feel they may need an accommodation based on the impact of a disability should contact the instructor privately to discuss their specific needs. All discussions will remain confidential.

To ensure that you receive the most appropriate accommodation based on your needs, contact the instructor as early as possible in the quarter (preferably within the first week of class), and make sure that you have contacted the Center for Students with Disabilities (CSD) at: csd@depaul.edu.

Center for Students with Disabilities (CSD)

Lewis Center 1420

25 East Jackson Blvd.

Phone number: (312) 362-8002

Fax: (312) 362-6544

TTY: (773) 325-7296