Editing – SECTION 801
Instructor: Melissa Lawrenz
Quarter: WINTER 2018
TH 5:45PM – 9PM
CDM 632 Loop Campus

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Summary of Course:
Emphasis is on developing the student's understanding of the art of cinematic storytelling and montage. Work on more advanced projects is integrated into the class as a means of mastering advanced editing tools and techniques.

PREREQUISITE(S): DC 460 or DC 409

Learning Outcomes: In DC 420,students will:
1. Learn the "rules" of editing (i.e. when to cut and when not to cut) and when to break them.
2. Learn how to control story and character development through editing.
3. Learn how to apply editing techniques in NLE software.
4. Gain an understanding of techniques editors use in experimental film, dialogue, documentary, animation, television, etc.
5. Be able to effectively understand the technical ins and outs of Post-Production as it applies to workflows and delivery.

Required Text:
In the Blink of an Eye, Walter Murch, Silman-James press. 2nd Edition. 2001.
ISBN-10: 1879505622 / ISBN-13: 978-1879505629

Lynda.com: Premiere Pro CC Essential Training (2015) with Ashley Kennedy
For Lynda.com, you can use your student account for free access:
http://offices.depaul.edu/is/services/technology-training/Pages/online-training.aspx

Recommended Texts:
Make the Cut: A Guide to Becoming a Successful Assistant Editor in Film & TV, Lori Coleman & Diana Friedberg, Focal Press, 2010.

Cut by Cut: Editing Your Film or Video, 2nd Ed., Gael Chandler, Michael Wiese Productions, 2012.

Required Supplies:
All our class exercises and home assignments deal with projects and media. It is the responsibility of the student to back up all projects & media. Do not leave your projects on the lab computers. Please note: hardware problems are not acceptable as an excuse for late submissions.

You must have your own external drive for your project work. A USB 3.0 or Thunderbolt is recommended and ideally your drive should run 7200 rpm or be a solid state drive. Some of the new computers no longer support Firewire. If you have a Firewire drive, you will need a Thunderbolt adapter.

A USB flash drive is also recommended for project back ups. Do not use flash drives as your main media drive.

To be able to work on both Mac and PC with your external drives, I highly recommend formatting your external drive to ExFAT. If you will only be using the drive on Macs then Mac OS Extended (Journaled) is fine.

Grading Scale:

A = 100-93

A- = 92-90

B+ = 89-87

B = 86-83,

B- = 82- 80

C+ = 79-77

C- = 72-70

D+ = 69-67

D = 66-63

D- = 62-60

F = 59-0

A indicates excellence, B indicates good work, C indicates satisfactory work, D work is unsatisfactory in some respect, F is substantially unsatisfactory work

Grading:

Project 1	20%
Project 2	20%
Project 3	10%
Article Responses	10%
In the Blink of an Eye Questions	20%
Midterm	10%
Final Exam	10%

Student responsibilities:
Each student is responsible for their own time management and for meeting the expectations in the syllabus. The instructor is not responsible for reminding students of assignment deadlines in class. In the event of an absence, you are still responsible for completing the assignment on time.

Deadlines:
Cinema production requires strict adherence to deadlines; **therefore late assignments will not be accepted for grading and written feedback will be given at the instructor's discretion.** You will not be eligible for an A in the class unless you turn in all assignments on time.

Attendance & Participation:
Students are expected to attend each class and to remain for the duration. If you are absent from class, 5 points per absence will be deducted from your final

grade. For example, if you miss five classes, 25 points will be deducted from your final grade. Coming 15 minutes late or leaving early constitutes half an absence. For example, if you are late two times, 5 points will be deducted from your final grade.

Article Responses, Class Discussion:
There will be five reading assignments from articles that I assign. You will read the article and write a one to two page response highlighting the most interesting points of the articles and what you thought about what was discussed. Students must keep up with the reading to participate in class discussion. Students are highly encouraged to ask questions and offer comments relevant to the day's topic.

The written review is graded so proofread the article before turning it in. Please double space and follow MLA general guidelines for formatting. Upload these assignments to the D2L Dropbox for that particular article.

420 - Walter Murch textbook & Questions:
You will read the Walter Murch book, *In the Blink of an Eye,* and you will answer questions regarding specific chapters in Murch's book. The assignments are split up into 6 sections. You may submit the answers before the due dates.

Questions are in Word Document format and are available for download on D2L. Upload these assignments to the D2L Dropbox for this class.

Editing Assignments:
Footage for the editing assignments are available via a link on D2L You will be editing the footage in Adobe Premiere.

You will be turning in Premiere Project Files and QuickTime files. Project Files can be uploaded to D2L. Please submit QTs via **wetransfer.com**. WeTransfer sends you a receipt when the file has uploaded successfully and when I have downloaded it. Always bring a back-up copy to class on a drive.

Due dates are firm. You cannot turn in a Rough Cut along with the Fine Cut.

Midterm:
The Midterm will consist of short answers and an essay based on class presentations and homework.

Final Exam:
The Final will consist of short answers, matching terms to their definition, and an essay based on class presentations from the last half of the quarter and ideas presented throughout the quarter.

Online Course Evaluations:
Evaluations are a way for students to provide valuable feedback regarding their instructor and the course. Detailed feedback will enable the instructor to continuously tailor teaching methods and course content to meet the learning goals of the course and the academic needs of the students. They are a requirement of the course and are key to continue to provide you with the highest quality of teaching. The evaluations are anonymous; the instructor and administration do not track who entered what responses. A program is used to check if the student completed the evaluations, but the evaluation is completely separate from the student's identity. Since 100% participation is our goal, students are sent periodic reminders over three weeks. Students do not receive reminders once they complete the evaluation. Please see https://resources.depaul.edu/teaching-commons/teaching/Pages/online-teaching-evaluations.aspx for additional information.

Academic Integrity and Plagiarism:
This course will be subject to the university's academic integrity policy. More information can be found at https://offices.depaul.edu/oaa/faculty-resources/teaching/academic-integrity/Pages/default.aspx.

Incomplete Grades
An incomplete grade is a special, temporary grade that may be assigned by an instructor when unforeseeable circumstances prevent a student from completing course requirements by the end of the term and when otherwise the student had a record of satisfactory progress in the course. All incomplete requests must be approved by the instructor of the course and a CDM Associate Dean. Only exceptions cases will receive such approval. Information about the Incomplete Grades policy can be found at http://www.cdm.depaul.edu/Current%20Students/Pages/Grading-Policies.aspx

Attitude:
A professional and academic attitude is expected throughout this course. Measurable examples of non-academic or unprofessional attitude include but are not limited to: talking to others when the instructor is speaking, mocking another's opinion, cell phones ringing, emailing, texting, or using the internet whether on a phone or computer. If any issues arise, a student may be asked to leave the classroom. The professor will work with the Dean of Students Office to navigate such student issues.

Civil Discourse:
DePaul University is a community that thrives on open discourse that challenges students, both intellectually and personally, to be Socially Responsible Leaders. It is the expectation that all dialogue in this course is civil and respectful of the dignity of each student. Any instances of disrespect or hostility can jeopardize a student's ability to be successful in the course. The professor will partner with the Dean of Students Office to assist in managing such issues.

Computers/Cell Phones/On Call:
If you bring a cell phone to class, it must be off or set to a silent mode. Should you need to answer a call during class, students must leave the room in an undisruptive manner. Out of respect to fellow students and the professor, texting is never allowable in class. If you are required to be on call as part of your job, please advise me at the start of the course.

Academic Policies:
All students are required to manage their class schedules each term in accordance with the deadlines for enrolling and withdrawing as indicated in the University Academic Calendar. Information on enrollment, withdrawal, grading and incompletes can be found at: cdm.depaul.edu/enrollment.

Students with Disabilities:
DePaul University is committed to ensuring equal access to its educational and extracurricular opportunities for students with disabilities. The Center for Students with Disabilities (CSD) offers reasonable academic accommodations and services to support our students. We also serve as a resource to the many university departments that have a responsibility to accommodate students.   Please see https://offices.depaul.edu/student-affairs/about/departments/Pages/csd.aspx for Services and Contact Information.

Changes to Syllabus
This syllabus is subject to change as necessary during the quarter. If a change occurs, it will be thoroughly addressed during class, posted under Announcements in D2L and sent via email.

CLASS SCHEDULE:

Week 1: 1/3

Introductions, Syllabus, The Editing Process, Analyzing the Script

Premiere LAB #1- Intro & Review

Homework:
1. **Project 1**- Complete Script Breakdown for entire *Lavinia's Heist* script
2. Watch Lynda.com- Ch. 1, 2, 8 Ch. 8- *Syncing video to high quality audio*
3. Download media for Project 1: Lavinia's Heist - Media is located on D2L for this class. Go to PROJECT MEDIA.
4. Purchase Walter Murch's book *In the Blink of an Eye*

Week 2: 1/10

Grammar of the Edit, Shaping Story & Performance

Premiere LAB #2- Set up Project 1-*Lavinia's Heist*, Customizing keyboard- Using shortcuts, Project Organization, Syncing Video w/ Audio

Homework:
1. **Read Article #1 Anne Coates-** Write up response
2. **Project 1-** Organize project, Sync footage with audio, then create a full Assembly edit using he script as a guide. Upload Project file to D2L dropbox.
3. Watch Lynda.com- Ch. 3, 4, 15- *Exporting your project*

Week 3: 1/17

POV and Narrative Stance, Editing Dialogue

Premiere LAB #3- Editing Techniques for dialogue, Using the Trim Tool & Trim Mode, Exporting options, Naming protocol for QTs and how to deliver them

Homework:
1. **Project 1-** Rough Cut, Send QT to mlawrenz@gmail.com via wetransfer.com, upload Project file to D2L
2. **Read Article #2 SFX & Scoring -** Write up response
3. Watch Lynda.com- Ch. 5, 6, 8

Week 4: 1/24

Project 1 Screening for feedback (If you want to screen your cut to the class, please bring a copy of your QT with you to class.)**,** Importance of the Soundtrack

Premiere LAB #4- Review the Trim Tool, Audio Editing, Transitions

Homework:
1. **Project 1**- Fine Cut: Send QT to mlawrenz@gmail.com via wetransfer.com, upload Project file to D2L
2. **Murch Questions #1**- Read pgs. 1-20 from *In the Blink of an Eye* and answer questions
3. Study for Midterm

Week 5: 1/31

Open time to screen Fine Cuts (Please bring a QT with you if you would like to screen your cut.), 10 Editing Tips

MIDTERM Exam

Homework:
1. **Read Article #3 Mark Livolsi-** Write up response
2. **Murch Questions #2**- Read pgs. 21-51 from *In the Blink of an Eye* and answer questions
3. Watch Lynda.com: Ch. 9
4. Download media for Project 2: *Come and Get It* >PROJECT MEDIA on D2L

Week 6: 2/7

Cutting Action, Comedy, Horror and Suspense

Premiere LAB #5- Set up Project 2- *Come and Get It*

Homework:
1. **Project 2**- Organize project, Full Assembly edit using the script as your guide, Search for music and SFX, upload Project file to D2L
2. **Read Article #4 Tom Haneke-** Write up response
3. **Murch Questions #3**- Read pgs. 52-72 from *In the Blink of an Eye* and answer questions
4. Watch Lynda.com: Ch. 10

Week 7: 2/14

Cutting Animation & Documentaries

Premiere LAB #6- Working with Effects and how to use them in Project 2

Homework:
1. **Project 2**- Rough Cut: Refine your edit while trying to create an engaging and informative action sequence. Start adding SFX and music. Export QT- Send QT to mlawrenz@gmail.com via wetransfer.com, upload Project file to D2L
2. **Murch Questions #4**- Read pgs.75-107 from *In the Blink of an Eye* and answer questions

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Week 8: 2/21

Project 2 Screening for feedback, Using Experimental Techniques in Narrative

Premiere LAB #7- Review

Homework:
1. **Read Article #5 'Editing Transparent'-** Write up review
2. **Project 2**- Fine Cut: Utilize RC feedback for the final cut. Finish sound design and VFX work. Export QT- Send QT to mlawrenz@gmail.com via wetransfer.com, upload Project file to D2L
3. **Murch Questions #5**- Read pgs. 107-129 from *In the Blink of an Eye* and answer questions
4. **Project 3**- Download media from D2L.

Week 9: 2/28
Project 2 Fine Cut Screenings, Cutting for TV, Prepping for Sound Design/Mix, and VFX
Premiere LAB #8- Exporting for Sound Design & Online, Setup Project 3
Homework:
1. **Project 3**- Organize project and create a Rough Cut, Send QT to mlawrenz@gmail.com via wetransfer.com, upload Project file to D2L. 2. **Murch Questions #6**- Read pgs. 129-146 from *In the Blink of an Eye* and answer questions 3. Watch Lynda.com- Ch. 11 Basic Color Correction or "A Crash Course in Color Correction using Premiere Pro's New Lumetri Color Panel- link on D2L

Week 10: 3/7
Project 3 Screening for feedback, Working in Post Production, Picture Finishing & Delivery
Premiere Lab #9: Final Timeline Setup for Broadcast export, Lumetri Color Correction, Exporting an EDL
Homework:
Project 3- Fine Cut is due at 6pm on March 14th. Send QT to mlawrenz@gmail.com via wetransfer.com and upload Project file to D2L.

FINAL EXAM: March 14, 6-8:15pm in classroom