

COURSE SYLLABUS

Course # POST 110-605 Name: Editing I

Quarter: Spring MoWe 1:30- 3:00 PM

Instructor: Susanne Suffredin

Office: Remote

Office Hours: (email to schedule) Wednesday 3-6PM

Email: ssuffre1@depaul.edu (best way to reach me)

Email will be answered within 24 hours; Saturday emails by Monday

Course Management System: D2L

Course Summary: POST 110 is an introduction to editing using Adobe Premiere Pro. Utilizing a workshop atmosphere in combination with lectures, demonstrations, readings, and projects, students will take their first steps toward a technical mastery of the art and craft of editing. I will work to maintain the workshop atmosphere as best I can using our Zoom sessions. Also, we should anticipate that changes may need to be made as the quarter unfolds. Those changes will be communicated as timely as possible and I ask that we all stay flexible and responsive.

Learning goals

- Understanding the role of the editor in a post-production workflow
- Learning and practicing basic editing workflows and techniques
- Mastery of the basics of Adobe Premiere Pro

Attendance

The class will be: Online Synchronous (Online: Sync).

Attendance: Students are expected to connect at our scheduled class time.

Assigned Classroom: No

The class will be a mix of synchronous (we all login at the same time) and asynchronous (you work independently and watch posted learning content at your convenience and then we discuss together).

Required Materials/Equipment:

Computer: This class requires use of a computer that can handle editing software. Here is a link to the Laptop Loaner Program if you need assistance.

<https://www.cdm.depaul.edu/Student-Resources/Pages/Equipment-Centers.aspx>

Software: Adobe Premiere Pro Creative Cloud. If you are using your own Adobe software please check with me about which version you're using.

Hard Drive: This class requires the use of a hard drive. The hard drive capacity should have a minimum of 500gb and run at 7200rpm. USB3, USB-c, Thunderbolt (with adaptor), or FW 800 (with adaptor) connections are recommended. Reach out to me if you have questions about this. Recommended: Notebook and binder, 1 USB flash drive for project data file backup.

TEXTBOOK

In the Blink of an Eye (Revised 2nd Edition)

- Author: Walter Murch
- Publisher: Silman-James Pr; 2 Revised edition (August 1, 2001)
- ISBN-10: 1879505622
- ISBN-13: 978-1879505629

Changes to Syllabus

This syllabus is subject to change as necessary during the quarter.

If a change occurs, it will be addressed during class or posted in Announcements in D2L and followed up with an email.

In addition, students have access to Lynda.com, where you can find Premiere Pro tutorials for all levels. To connect to Lynda.com, follow the link and log in with your Campus Connect ID: [Lynda.com Login](#)

Tutors: <http://www.cdm.depaul.edu/Current%20Students/Pages/TutoringProgram.aspx?area=306>

Week 1 **Introduction to Course, Editing and Post Production**

Monday

To Cover: Review Syllabus, Assignments, Hard Drives
Turning in work on time and correctly
Needing help
Versions of Premiere
Working on a PC

Wednesday

To Cover: 1. Naming conventions
2. Drives
 Formatting Drives
 Organizing Media on your Drive
 Types of Media
3. Premiere Pro Basics
 Starting a Project
 Organization in Project
 Importing Media
4. Dialogue Cutting
5. Downloading the Media for Assignment 1

Week 2 **Dialogue Editing**

Monday **MUST HAVE EXTERNAL HARD DRIVES THIS CLASS** and Theft
Unexpected media downloaded

Introduce: **Assignment 1: Theft Unexpected**
Reading assignment: In The Blink Of An Eye
Pg. 1-20 Due: Monday

Wednesday

To Cover: Project media
Sequence settings/ setting a specific Codec
Dialogue cutting continued
Basic Editing
3-point editing, trimming
Keystroke shortcuts
L and J cuts

Week 3 **Creating a Rough Cut**

Monday

Review:

Reading
Premiere Pro Questions
Dialogue cutting continued
 Assembly to rough cut
 Sequence audio
 Pacing and POV

Wednesday

Introduce:

Lab time to edit Theft Unexpected
Reading assignment: In The Blink Of An Eye
Pg. 75- 146 Due: Monday

Week 4 **Montage**

Monday

Due:

**Assignment 2 Theft Unexpected Project File Due
Posted to D2L Sunday by midnight**
Review Cuts in class
Finish up with dialogue cutting

Wednesday

Introduce:

Theory of Montage
Types of Montage
Assignment 2 Montage

Week 5 **Transitions & Effects / Montage and Midterm**

Monday

To Cover:

Transition and Effects functions in PP
Working with Music/audio SFX
Review for Midterm in Class
Premiere Pro Questions

Introduce:

 Lumetri Color in PP
 Exporting from PP

Wednesday

Titles
Midterm
Lab Time Montage

Week 6 **Montage**

Monday

Due:

Montage Export uploaded to D2L by Sunday midnight
Review Midterm
Screen Montages in class

Wednesday

Introduce:

Assignments 5-7 Bully commercial (Team Edit)
Assignment 5: Organizing Your Project: Media organized into Bins

Week 7 **Commercial Editing: Bully Commercial**

Monday

To Cover: Working with a lined script
Starting to edit

Wednesday

To Cover: Making Assemblies
Work on projects in class

Due: **Assignment 5 Project File posted to D2l by Sunday midnight**

Week 8 **Shaping The Story**

Monday

To Cover: Assembly to first rough cut

Wednesday

To Cover: Building audio, adding graphics / adding personality
Work on cuts in class

Due: **Assignment 6 Exported File Uploaded to D2l by Sunday midnight**

Week 9 **Rough Cuts**

Monday

Post Production Work Flows
Working with SFX

To Cover: Rough Cut to Fine Cut

Wednesday

To Cover: Adding Bars and Tone, Countdown and changing start time
Assemble Rough Cuts in class

Week 10 **Rough Cut to Fine Cut**

Monday

Work on cuts in class

Due: **Assignment 7 Exported File Uploaded to D2l by Tuesday midnight**

Wednesday Screen Bully Fine Cuts

Zoom Meeting Info

This course will meet every Monday and Wednesday. **Below is the Zoom link for this class.**

Join from PC, Mac, Linux, iOS or Android:

<https://depaul.zoom.us/j/99314495616?pwd=RXZGVVDI2MTNObnkrNW14QlIDQ29FUT09>

Password: 013680

Grading Scale

A = 100-93, A- = 92-90, B+ = 89-87, B = 86-83, B- = 82- 80, C+ = 79-77, C = 76- 73, C- = 72-70, D+ = 69-67, D = 66-63, D- = 62-60, F = 59-0.

A indicates excellence, B indicates good work, C indicates satisfactory work, D work is unsatisfactory in some respect, F is substantially unsatisfactory work

Grading

Please note that late assignments will not be accepted. You must submit on time, even if you are not able to come to class on that day.

Assignment 1 Theft Unexpected:	15
Assignment 2 Montage Export:	15
Midterm:	10
Assignment 4 Bully Project set up:	10
Assignment 6 Bully Rough Cut:	10
Assignment 7 Bully Fine Cut:	10
Feedback and Participation:	20
Attendance	10

Spring 2021 INFORMATION

CHANGES TO SYLLABUS

This syllabus is subject to change as necessary during the quarter. Depending on many variables outside of our control, the assignments projected for the term may require alteration or rescheduling. If a change occurs, it will be posted under Announcements in D2L. Please ensure that campus connect and D2L have your correct email address. Also, make sure you are receiving all notifications via D2L.

UNIVERSITY:

DePaul University will continue to update their [COVID-19 Updates and Guidance page](#). Please visit that page for the most current information and a list of [university FAQ](#).

CDM

For more specific questions about CDM, check out this page for current info: [Frequently Asked Questions about COVID-19 & CDM](#).

TECHNICAL ISSUES If you're having any tech issues this quarter, please email scaavsupport@depaul.edu.

OUR CLASS

THE ZOOM LINK for class meetings has been emailed to you and is also listed in the syllabus. This link is for the class only. Please do not share this with anyone outside of our class.

Course Policies

In addition to DePaul University course policies (see student handbook), the following special policies will apply to this course.

Attendance – Classes will consist of lecture, screenings and discussion. Attendance is mandatory unless otherwise stated.

Assignments – Assignments must be completed by the due date as indicated in the syllabus. Late work will not be accepted without prior consent of the instructor.

Screenings – Film screenings and assignment screening discussions are an integral part of the course participation grade. Selected films will be analyzed for specific conceptual and stylistic choices. We will apply the same standards to the analysis of group projects. Be open to be challenged and honest as there will be differing ideas and points of view expressed. These discussions are important in the development of your ability to collaborate.

Plagiarism – Plagiarism on assignments or cheating on exams are serious offenses and earn the student a failing grade for the class. This course will be subject to the academic integrity policy passed by faculty. More information can be found at <http://academicintegrity.depaul.edu/π>

Preferred Name & Gender Pronouns. Professional courtesy and sensitivity are especially important with respect to individuals and topics dealing with differences of race, culture, religion, politics, sexual orientation, gender, gender variance, and nationalities. I will gladly honor your request to address you by an alternate name or gender pronoun. Please advise me of this preference early in the quarter so that I may make appropriate changes to my records. Please also note that students may choose to identify within the University community with a preferred first name that differs from their legal name and may also update their gender. The preferred first name will appear in University related systems and documents except where the use of the legal name is necessitated or required by University business or legal need. For more information and instructions on how to do so, please see the Student Preferred Name and Gender Policy at <http://policies.depaul.edu/policy/policy.aspx?pid=332>.