

## **COURSE SYLLABUS**

**Course # POST 110-701 Name: Editing I**

Quarter: Autumn Tuesday 5:45PM - 9:00PM  
14 E Jackson Room 210

Susanne Suffredin Office: CDM 459

Office Hours: ( Zoom) Thursday 1:30-6:00 PM

Email: [ssuffre1@depaul.edu](mailto:ssuffre1@depaul.edu)

Email will be answered within 24 hours, Saturday emails by Monday

**Course Management System:** D2L

**Course Summary:** POST 110 is an introduction to editing using Adobe Premiere Pro. Utilizing a workshop atmosphere in combination with lectures, demonstrations, readings, and projects, students will take their first steps toward a technical mastery of the art and craft of editing. We should anticipate that changes may need to be made as the quarter unfolds. Those changes will be communicated as timely as possible, and I ask that we all stay flexible and responsive.

### **Learning goals**

- Understanding the role of the editor in a post-production workflow
- Learning and practicing basic editing workflows and techniques
- Mastery of the basics of Adobe Premiere Pro

### **Required Materials/Equipment:**

**Computer:** This class requires use of a computer that can handle Adobe editing software. Here is a link to the Laptop Loaner Program if you need assistance.

<https://www.cdm.depaul.edu/Student-Resources/Pages/Tech-Loans.aspx>

**Software:** Adobe Premiere Pro Creative Cloud. If you are using your own Adobe software, please check with me about which version you're using.

**Hard Drive:** This class requires the use of a hard drive. The hard drive capacity should have a minimum of 500gb and run at 7200rpm. USB3, USB-c, Thunderbolt or FW 800 (with adaptor) connections are recommended. Reach out to me if you have questions about this. Recommended: Notebook and binder, 1 USB flash drive for project data file backup.

### **TEXTBOOK**

#### **In the Blink of an Eye (Revised 2nd Edition)**

- Author: Walter Murch
- Publisher: Silman-James Pr; 2 Revised edition (August 1, 2001)
- ISBN-10: 1879505622
- ISBN-13: 978-1879505629

In addition, students have access to LinkedIn Learning, where you can find Premiere Pro tutorials for all levels.

<https://www.linkedin.com/learning/creative-video-editing-techniques/the-creativity-and-conventions-of-film-editing?autoplay=true&save=true&u=2228698>

**Tutors:** <http://www.cdm.depaul.edu/Current%20Students/Pages/TutoringProgram.aspx?area=306>

## **Week 1**

## **Introduction to Course, Editing and Post Production**

To Cover:

Review Syllabus, Assignments, Hard Drives  
Turning in work on time and correctly  
Needing help  
Versions of Premiere  
Working on a PC

1. Naming conventions
2. Drives
  - Formatting Drives
  - Organizing Media on your Drive
  - Types of Media
3. Premiere Pro Basics
  - Starting a Project
  - Organization in Project
  - Importing Media
4. Dialogue Cutting
5. Downloading the Media for Assignment 1

## **Week 2**

## **Dialogue Editing**

**MUST HAVE EXTERNAL HARD DRIVES THIS CLASS**

Introduce:

Theft Unexpected media downloaded  
**Assignment 1: Theft Unexpected**  
Reading assignment: In The Blink Of An Eye  
Pg. 1-20 read for class discussion week 3

To Cover:

Project media  
Sequence settings  
Dialogue cutting continued  
Basic Editing  
3-point editing, trimming  
Keystroke shortcuts

## **Week 3**

## **Creating a Rough Cut**

Review:

Reading  
Premiere Pro Questions  
Exporting from PP  
Dialogue cutting continued

- Assembly to rough cut
- Sequence audio
- Pacing and POV
- L and J cuts

Introduce:

Lab time to edit Theft Unexpected  
Reading assignment: In The Blink Of An Eye  
Pg. 75- 146 read for class discussion week 4

## **Week 4**                      **Montage**

**Due:**                      Assignment 1 Theft Unexpected Project File and exported rough cut  
Due 10/03/22 11:59PM

Introduce:              Review Cuts in class  
Finish up with dialogue cutting  
Theory of Montage  
Types of Montage  
**Assignment 2 Montage**

## **Week 5**                      **Transitions & Effects / Montage and Midterm**

To Cover:              Transition and Effects functions in PP  
Working with Music/audio SFX  
Premiere Pro Questions

Introduce:              Lumetri Color in PP  
Titles  
Review for Midterm in Class  
Lab Time Montage

## **Week 6**                      **Montage**

**Due:**                      Assignment 2 Montage Export uploaded to D2I by 11:59PM 10/17/22

To Cover:              Midterm  
Screen Montages in class  
Have media for Last Assignment downloaded by next Tuesday's class

## **Week 7**                      **Stranger At The Door**

Introduce:              Assignments 3-5 Stranger At The Door

To Cover:              **Assignment 3: Organizing Your Project**  
Working with a lined script  
Editing a Multi-cam project in Premiere  
Review Midterm

## **Week 8**                      **Shaping The Story**

**Due:**                      Assignment 3 Project File posted to D2I by 11:59 PM 10/31/22

To Cover:              Working with Multi-cam clips  
Multi-cam Assembly to first rough cut  
Lab time

## **Week 9**

## **Rough Cuts**

Due:

Assignment 4 Project File Uploaded to D2l by 11:59 PM 11/07/22

To Cover:

Getting to a full Rough Cut (to Fine Cut)

Adding Bars and Tone, Countdown and changing start time

Lab Time

## **Week 10**

## **Rough Cut to Fine Cut**

Due:

Assignment 5 Project File Uploaded to D2l by 11:59 PM 11/14/22

Final class review

### **Grading Scale**

A = 100-93, A- = 92-90, B+ = 89-87, B = 86-83, B- = 82- 80, C+ = 79-77, C = 76- 73, C- = 72-70, D+ = 69-67, D = 66-63, D- = 62-60, F = 59-0.

A indicates excellence, B indicates good work, C indicates satisfactory work, D work is unsatisfactory in some respect, F is substantially unsatisfactory work

### **Assignments**

Assignments must be completed by the due date as indicated in D2l Submissions.

Please note that late assignments will not be accepted without an explanation and prior consent of the instructor.

You must submit on time, even if you are not able to come to class on that day.

|  |            |
|--|------------|
| <b>Assignment 1 Theft Unexpected</b>     | <b>15%</b> |
| <b>Assignment 2 Montage Export</b>       | <b>15%</b> |
| <b>Midterm:</b>                          | <b>10%</b> |
| <b>Assignment 3 SATD Project set up:</b> | <b>10%</b> |
| <b>Assignment 4 SATD Multi-cam Cut:</b>  | <b>10%</b> |
| <b>Assignment 5 SATD Full Rough Cut:</b> | <b>10%</b> |
| <b>Feedback and Participation:</b>       | <b>20%</b> |
| <b>Attendance</b>                        | <b>10%</b> |

## **CHANGES TO SYLLABUS**

This syllabus is subject to change as necessary during the quarter. Depending on many variables outside of our control, the assignments projected for the term may require alteration or rescheduling. If a change occurs, it will be addressed in class and posted under Announcements in D2L. I will send a follow up email as well. Please ensure that campus connect and D2L have your correct email address. Also, make sure you are receiving all notifications via D2L.

## **UNIVERSITY:**

DePaul University will continue to update their [COVID-19 Updates and Guidance page](#). Please visit that page for the most current information and a list of [university FAQ](#).

## **CDM**

For more specific questions about CDM, check out this page for current info: [Frequently Asked Questions](#).

**TECHNICAL ISSUES** If you're having any tech issues this quarter, please email [scaavsupport@depaul.edu](mailto:scaavsupport@depaul.edu).

## **Course Policies**

**In addition to DePaul University course policies (see student handbook), the following special policies will apply to this course.**

**Attendance** – Classes will consist of lecture, screenings, feedback and discussion. Attendance is mandatory unless otherwise stated.

**Your Name & Gender Pronouns.** Professional courtesy and sensitivity are especially important with respect to individuals and topics dealing with differences of race, culture, religion, politics, sexual orientation, gender, gender variance, and nationalities. I will gladly honor your request to address you by an alternate name or gender pronoun. Please advise me of this preference early in the quarter so that I may make appropriate changes to my records. Please also note that students may choose to identify within the University community with a preferred first name that differs from their legal name and may also update their gender. The preferred first name will appear in University related systems and documents except where the use of the legal name is necessitated or required by University business or legal need. For more information and instructions on how to do so, please see the Student Preferred Name and Gender Policy at <http://policies.depaul.edu/policy/policy.aspx?pid=332>.

**Screenings** – Film screenings and assignment screening discussions are an integral part of the course participation grade. Selected films will be analyzed for specific conceptual and stylistic choices. We will apply the same standards to the analysis of group projects. Be open to be challenged and honest as there will be differing ideas and points of view expressed. These discussions are important in the development of your ability to collaborate.

**Trigger Warnings** The films, lectures, and discussion in this course may engage with potentially sensitive or traumatizing material, such as:

- violence
- sexism
- sexual assault, rape
- racism
- police brutality
- transphobia
- homophobia
- abuse
- suicide
- blood
- and body-shaming

I will note especially graphic/intense content and will do my best to foster a classroom in which we can relate courageously, compassionately, and contemplatively with difficult and important content each week.

If you would like more specific or personalized triggers identified throughout the course (especially ones that are not named above), please e-mail and I will do my level best to flag them.

**Plagiarism** – Plagiarism on assignments or cheating on exams are serious offenses and earn the student a failing grade for the class. This course will be subject to the academic integrity policy passed by faculty.

More information can be found at <http://academicintegrity.depaul.edu/π>