

Course: **POST 303-403 – Editing III/Advanced Editing**  
Section: **901 – Spring 2023**  
Class Number: 39791/39792  
Meeting Time: Thursdays 5:45 PM – 9:00 PM  
Location: On-Campus

Instructor: Brian Mellen  
Email: bmellen@cdm.depaul.edu  
Office: CDM 632  
Office Hours: Thursdays – **1:45pm to 4:45pm Daley 200B by Appt. Only**  
**4:45pm to 5:45pm CDM 922 by Appt. Only**

## **POST 303-403: *Editing III/Advanced Editing***

### **Course Description:**

This course provides an advanced workshop for students to edit their own narrative or documentary projects. Students will be expected to bring in their own footage, and will take their projects from logging, through rough cut, to picture lock. Post-production workflow, and basic sound design and color correction for picture editors will be emphasized.

### **Learning Goals:**

Upon successful completion of this course, students will be expected to:

- Apply advanced editing workflows and techniques
- Demonstrate a thorough knowledge of Avid Media Composer
- Analyze the evolution of modern editing techniques

**Prerequisites:** POST 200 or POST 401

**Software:** Avid Media Composer

### **Required Materials/Equipment:**

An external hard drive (USB 3.0 or Thunderbolt) with 500 GB to 1TB of space

*\*It is very important that you have your own external hard drive, so that you can save your personal projects and media on it. Please be advised that if you save your work to the classroom computers, it is possible that it might get deleted. **Exceptions for missed work due to data loss from the classroom computers will not be granted.***

**Recommended Textbooks:** **ON FILM EDITING** – Author: DMYTRYK  
**AVID EDITING** – Author: KAUFFMANN

**LinkedIn Learning:** Subscription is included with tuition.

### **Changes to Syllabus:**

This syllabus is subject to change as necessary during the quarter.

### **Drop Dates:**

Friday, March 31 (by 11:59pm): Last day to add (or swap) classes  
Monday, April 10: Last day to drop classes with no penalty  
Monday, April 10: Grades of "W" assigned for AQ2022 classes dropped on or after this day

Friday, May 12: Last day to withdraw from classes

## Course Schedule:

### Class 1 (March 30<sup>th</sup>)

Lecture: Syllabus, Introductions, Expectations

Assign Project Organization

Assign Project Trailer

Watch at Home: **LinkedIn Learning – Media Composer 2020 Essential Training, Sections 1-4**

**(April 6<sup>th</sup>) – NO MEETING (class will be made up Finals week)**

### Class 2 (April 13<sup>th</sup>) – **DUE: Editing Exercise 1 - BY END OF CLASS**

Lecture: Introduction to Avid Media Composer

Setting Up and Organizing Your Project

Do Editing Exercise 1

Editing Trailers

Exporting Projects from Avid

Watch: **LinkedIn Learning – Media Composer 2020 Essential Training, Sections 5-8**

### Week 3 (April 20<sup>th</sup>) – **DUE: Organized Avid Project - BY START OF CLASS**

Lecture: Sound Editing and Design, Editing Trailers

Workshop Project

Watch: **LinkedIn Learning – Avid Media Composer 2020 Essential Training, Sections 9-12**

### Week 4 (April 27<sup>th</sup>)

Lecture: Working with Effects, Transitions, and Color Correction

Workshop Trailers

Watch: **Avid Media Composer 2020 Essential Training, Sections 13-16**

### Week 5 (May 4<sup>th</sup>) – **DUE: Editing Exercise 2 - BY END OF CLASS**

**DUE: Project Trailer - BY START OF CLASS**

Screen Trailers

Editing Exercise 2

Watch: **Avid Media Composer 2020 Essential Training, Sections 17-19**

### Week 6 (May 11<sup>th</sup>) – **DUE: Project Rough Cut 1**

Screen Rough Cut 1's

Lecture: The Trim Tool

Workshop Project

### Week 7 (May 18<sup>th</sup>) – **DUE: Project Rough Cut 2**

Screen Rough Cut 2's

Lecture: Preparing and Delivering Your Deliverables

### Week 8 (May 25<sup>th</sup>)

Conferences

### Week 9 (June 1<sup>st</sup>)

Screen Real Versions of Short Films

### Week 10 (June 8<sup>th</sup>) **DUE: Project Fine Cut**

### **DUE: Project Deliverables**

Screen Fine Cuts

Upload Project Deliverables to the Google Drive by 5:45 PM CST on Thursday, June 8<sup>th</sup>

### **Grading:**

Attendance	10%
Project Organization	10%
Project Trailer	10%
Project Rough Cut 1	10%
Project Rough Cut 2	15%
Project Fine Cut	20%
Project Deliverables	10%
Editing Exercises	15%

**Participation in Discussion Forum:** 10% of your total grade (1% per week, 2% for week 9). You must post to receive any credit.

Discussion Forum Rubric (A weekly grade will be given):

100% = 1 posting and 2 replies to other posters per week

75% = 1 posting and 1 reply to other posters per week

50% = 1 posting and 0 replies to other posters per week

0% = 0 posting and 0 replies to other posters per week

### **LATE WORK WILL NOT BE ACCEPTED.**

A = 100-93, A- = 92-90, B+ = 89-87, B = 86-83, B- = 82-80, C+ = 79-77, C = 76-73, C- = 72-70, D+ = 69-67, D = 66-63, D- = 62-60, F = 59-0.

A indicates excellence, B indicates good work, C indicates satisfactory work, D work is unsatisfactory in some respect, F is substantially unsatisfactory work

### **Assignments:**

You will submit all of your assignments to the D2L Submissions folder. The organization of your editing projects is a significant part of your grade. **LATE PROJECTS will not receive credit.**

### **Editing Exercises:**

Editing exercises will be completed during class time. Editing exercises that are turned in on time can be made up and turned in again for more points; however, **all resubmissions must be turned in within two weeks of the due date.** Missed editing exercises can be made up and turned in before the start of the following class. If an editing exercise is missed, it is the responsibility of the student to watch the missed lecture on D2L and turn in their makeup assignment before the start of the following class. For your convenience, all lectures are recorded and saved on D2L.

### **Attendance:**

This course demands class participation - attendance is mandatory. Students arriving more than 15 minutes late, or leaving before class is dismissed will be considered absent. **You are allowed ONE (1) unexcused absences.** After that, a one letter deduction for each absence will be taken

from your final course grade. Excessive tardiness will also be penalized.

Working in film and media requires a professional attitude. It's imperative that you maintain a respectful attitude toward your instructor and fellow students. If attitude and overall demeanor becomes an issue, this will also affect your grade.

### **Phones, Texting, Social Media, Email:**

Phones should be set to silent or vibrate. Should you need to answer a call during class, please leave the room in an undistruptive manner. Emailing, texting, and social media are not allowed. If you must use a cell phone or electronic device for any reason, please leave the classroom.

## **University Policies**

### **Online Course Evaluations:**

Evaluations are a way for students to provide valuable feedback regarding their instructor and the course. Detailed feedback will enable the instructor to continuously tailor teaching methods and course content to meet the learning goals of the course and the academic needs of the students. They are a requirement of the course and are key to continue to provide you with the highest quality of teaching. The evaluations are anonymous; the instructor and administration do not track who entered what responses. A program is used to check if the student completed the evaluations, but the evaluation is completely separate from the student's identity. Since 100% participation is our goal, students are sent periodic reminders over three weeks. Students do not receive reminders once they complete the evaluation. Students complete the evaluation online in CampusConnect.

### **Academic Integrity and Plagiarism:**

This course will be subject to the university's academic integrity policy. More information can be found at <http://academicintegrity.depaul.edu/>. If you have any questions be sure to consult with your professor.

### **Academic Policies:**

All students are required to manage their class schedules each term in accordance with the deadlines for enrolling and withdrawing as indicated in the University Academic Calendar. Information on enrollment, withdrawal, grading and incompletes can be found at: [cdm.depaul.edu/enrollment](http://cdm.depaul.edu/enrollment).

### **Preferred Name & Gender Pronouns:**

Professional courtesy and sensitivity are especially important with respect to individuals and topics dealing with differences of race, culture, religion, politics, sexual orientation, gender, gender variance, and nationalities. I will gladly honor your request to address you by an alternate name or gender pronoun. Please advise me of this preference early in the quarter so that I may make appropriate changes to my records. Please also note that students may choose to identify within the University community with a preferred first name that differs from their legal name and may also update their gender. The preferred first name will appear in University related systems and documents except where the use of the legal name is necessitated or required by University business or legal need. For more information and instructions on how to do so, please see the Student Preferred Name and Gender Policy at <http://policies.depaul.edu/policy/policy.aspx?pid=332>

### **Students with Disabilities:**

Students who feel they may need an accommodation based on the impact of a disability should contact the instructor privately to discuss their specific needs. All discussions will remain confidential.

To ensure that you receive the most appropriate accommodation based on your needs, contact the instructor as early as possible in the quarter (preferably within the first week of class), and make sure that you have contacted the Center for Students with Disabilities (CSD) at:

[csd@depaul.edu](mailto:csd@depaul.edu).

Center for Students with Disabilities (CSD)

Lewis Center 1420

25 East Jackson Blvd.

Phone number: (312) 362-8002

Fax: (312) 362-6544

TTY: (773) 325-7296