POST 304-404: *Avid Media Composer Editing Workshop*

Syllabus Date: **11-22-2023**

Course: **POST 305-404 – Avid Media Composer Editing Workshop**
Section: **520 – Winter 2024**
Class Number: 25221 (Post 304); 25222 (Post 404)
Meeting Time: Asynchronous
Location: ONLINE - ASYNC

Instructor: **Michael Flores**
Email: michael.flores@depaul.edu
Website: www.michaelxflores.com
Office: Online via Zoom
Phone: 312-362-1284
Office Hours: Tuesdays – **9:00 AM – 10:30 AM** (Online via Zoom)

Course Description:

This course provides an advanced workshop for students to learn how to use Avid Media Composer. Students will learn how to set up a project, import, organize, and edit media. Post-production workflow, basic sound design, and color correction for picture editors will also be emphasized.

Learning Goals:

Upon successful completion of this course, students will be expected to:
- Apply editing workflows and techniques
- Demonstrate knowledge of Avid Media Composer
- Understand and create deliverables for finishing

Software:

Avid Media Composer

You will be provided with a free one-year license. Please ensure that your computer meets the system requirements, which can be found at the link below. If your system does not meet these requirements, and you are unable to use the computer labs at DePaul, then you will not be able to take this class.

https://avid.secure.force.com/pkb/articles/en_US/compatibility/Media-Composer-System-Requirements

Recommended Materials/Equipment: An external hard drive with a minimum of 500 GB

Textbook: There are no textbooks assigned for this course.

linkedin.com/learning: Subscription is included with tuition.

Course Management System: D2L

Changes to Syllabus: This syllabus is subject to change as necessary during the quarter.

Drop Dates:

January 19, 2024 – Last day to drop classes with no penalty
January 20, 2024 – Grades of "W" assigned for classes dropped on or after this day
February 23, 2024 – Last day to withdraw from classes

Course Schedule:

Week 6 – Feb. 12th – 16th
Introduction to Avid Media Composer
linkedin.com/learning – Media Composer 2020 Essential Training 101, Fundamentals 1
- *Welcome*
- *Sections 1 - 7*

Quiz 1 Due by 11:59 PM on Friday, Feb. 16th

Week 7 – Feb. 19th – 23rd
Overcutting, Color Correction, and Effects
linkedin.com/learning – Media Composer 2020 Essential Training 101, Fundamentals 1
- *Sections 9 – 11, 13 - 16*

Project 1 Due by 11:59 PM on Friday, Feb. 23rd

Week 8 – Feb. 26th – Mar. 1st
Sound Editing and Mixing
linkedin.com/learning – Media Composer 2020 Essential Training 110, Fundamentals 2
- *Section 7* (*Please note that this lesson is in a different LinkedIn Course)

Project 2 Due by 11:59 PM on Friday, Mar. 1st

Week 9 – Mar. 4th – 8th
Preparing and Delivering Your Deliverables
linkedin.com/learning – Media Composer 2020 Essential Training 101, Fundamentals 1
- *Sections 17 - 18*

Week 10 – Mar. 11th – 15th
Project 3 Due by 11:59 PM on Friday, Mar. 15th

Grading:

Quiz 1	10%
Project 1 – Overcutting, Color, and Effects	30%
Project 2 – Sound Editing and Mixing	30%
Project 3 – Final Project	30%

A = 93-100	**A-** = 90-92	
B+ = 87-89	**B** = 83-86	**B-** = 80-82
C+ = 77-79	**C** = 73-76	**C-** = 70-72
D+ = 67-69	**D** = 60-66	
F = 0-59		

Projects/Assignments:

> Students are expected to turn in all assignments by the established deadlines. The organization of your editing projects is a significant part of your grade. **LATE PROJECTS/ASSIGNMENTS** can be turned in within one week of the due date; however, your grade on the assignment will be reduced by 1 letter grade. All project files and movies will be uploaded to the **D2L Submissions folder.**

Resubmissions for Projects 1 & 2:

> As long as these assignments are turned in on time, they can be made up and turned in again for more points; however, all resubmissions must be turned in within two weeks of the due date (e.g., if the project is due on Apr. 7th at 11:59 PM, then the resubmission will be due on Apr. 21st by 11:59 PM). **Resubmissions will not be accepted for Project 3.**

Quiz:

> There will be one multiple-choice/true-false quiz which will be taken in D2L. The quiz is due Week 1 by Friday at 11:59 PM. It will consist of 20 multiple-choice questions and will be timed (30 minutes). It will cover the **syllabus, Avid Shortcuts**, and the **Week 1 Lecture Videos**.

Professionalism:

> Being responsive to emails and keeping up on assignments/projects are part of your responsibilities as a filmmaker/student. If you ever have any questions or concerns, please don't hesitate to reach out. It's always better to communicate than to say nothing, especially since this is an asynchronous class.

University Policies

Online Course Evaluations:

> Evaluations are a way for students to provide valuable feedback regarding their instructor and the course. Detailed feedback will enable the instructor to continuously tailor teaching methods and course content to meet the learning goals of the course and the academic needs of the students. They are a requirement of the course and are key to continue to provide you with the highest quality of teaching. The evaluations are anonymous; the instructor and administration do not track who entered what responses. A program is used to check if the student completed the evaluations, but the evaluation is completely separate from the student's identity. Since 100% participation is our goal, students are sent periodic reminders over three weeks. Students do not receive reminders once they complete the evaluation. Students complete the evaluation online in CampusConnect.

Academic Integrity and Plagiarism:

This course will be subject to the university's academic integrity policy. More information can be found at http://academicintegrity.depaul.edu/. If you have any questions be sure to consult with your professor.

Academic Policies:

All students are required to manage their class schedules each term in accordance with the deadlines for enrolling and withdrawing as indicated in the University Academic Calendar. Information on enrollment, withdrawal, grading and incompletes can be found at: cdm.depaul.edu/enrollment.

Students with Disabilities:

Students who feel they may need an accommodation based on the impact of a disability should contact the instructor privately to discuss their specific needs. All discussions will remain confidential.

To ensure that you receive the most appropriate accommodation based on your needs, contact the instructor as early as possible in the quarter (preferably within the first week of class), and make sure that you have contacted the Center for Students with Disabilities (CSD) at: csd@depaul.edu.

Center for Students with Disabilities (CSD)
Lewis Center 1420
25 East Jackson Blvd.
Phone number: (312) 362-8002
Fax: (312) 362-6544
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