

PHOTOSHOP WORKSHOP

GD151 | SEC 601 | 2 CREDITS
DEPAUL UNIVERSITY | CDM CENTER
243 S. WABASH | ROOM 632

mondays: 1:30pm-3:00pm
Winter term 2015

CLASS WEBSITE:
[HTTPS://D2L.DEPAUL.EDU](https://d2l.depaul.edu)

instructor:
Michael Galbincea
email:
mgalbinc@cdm.depaul.edu

OFFICE HOURS:

loop campus-cdm: rm657
mon 11:30am-1:00pm
weds 1:30pm- 3:00pm

REQUIRED TEXTBOOK:

PHOTOSHOP CS6 VISUAL QUICKSTART GUIDE BY
ELAINE WEINMANN AND PATER LOUREKAS /
PEACHPIT PRESS
ISBN: 978-0321822185

RECOMMENDED/ADDITIONAL RESOURCES:

ADOBE PHOTOSHOP BIBLE
BY LISA DANAE DAYLEY & BRAD DAYLEY
WILEY, 2010

[HTTP://TV.ADOBE.COM/SHOW/PHOTOSHOP-
CS6-FEATURETOUR](http://tv.adobe.com/show/photoshop-cs6-featuretour)

SUPPLIES:

ADOBE PHOTOSHOP CS6 SOFTWARE
FLASH DRIVE FOR TRANSPORTING FILES

PORTABLE HARD DRIVE FOR ARCHIVING
ALWAYS BACK UP YOUR WORK!

PREREQUISITES

BASIC KNOWLEDGE OF THE MACINTOSH OSX
OPERATING SYSTEM AND USER INTERFACE

This class will introduce students to the syntax, tools and methods of raster based graphics and image editing/manipulation by using Adobe Photoshop. Topics and techniques covered during lectures will be reinforced through in-class exercises and projects.

This course will give you a basic understanding of most of the features of Adobe Photoshop CS6. Due to its complexity and depth, it would be impossible to fully master this software within eleven weeks.

While the main subject of the course will be Photoshop, we will focus less on the features and more on how to use them when executing such tasks as contrast adjustment, color correction, photo editing, and creating a composite image.

ATTENDANCE POLICY

Student absences are not expected to exceed more than 10% (one absence) of the number of the classes scheduled for the term. A second absence will result in the lowering of your final grade one full letter. Any student missing three classes will earn the grade of "F" for the term.

Tardiness is defined as not in the classroom when attendance is called or departing before the class has been formally dismissed by the instructor. Tardiness that exceeds thirty minutes will be counted as an absence. Two late arrivals or early departures, or a combination of both, are counted as one absence. If you arrive late for class, it is your responsibility to make sure that you have been marked tardy rather than absent.

Incomplete grades are only awarded in the most extraordinary of circumstances (e.g., a sudden, unplanned hospitalization or a death in the immediate family). According to DePaul University policies, "In order to receive an IN grade, the student must have a) a satisfactory record in the work already completed for the course, b) encountered unusual or unforeseeable circumstances which prevent him/her from completing the course requirements by the end of the term, and c) applied to the instructor for permission to receive an IN."

GRADING AND EVALUATION

| | | | |
|---------|----|---------------|-----|
| 93-100% | A | ASSIGNMENTS | 35% |
| 90-92% | A- | PROJECTS | 35% |
| 87-89% | B+ | PARTICIPATION | 10% |
| 83-86% | B | FINAL EXAM | 20% |
| 80-82% | B- | | |
| 77-79% | C+ | | |
| 73-76% | C | | |
| 70-72% | C- | | |
| 67-69% | D+ | | |
| 60-66% | D | | |
| 59-0% | F | | |

Grades are like money in a bank account—
you only have what you put in.

COMPLETED WORK SUBMISSIONS

Work will be submitted via D2L or via dropbox.com depending on the assignment specifications + size.

LATE WORK POLICY

I will not accept late work.

photoshop workshop gd151 |
sec 401/402 | 2 credits depaul
university | cdm center
M243 s. wabash | room 632
W -14 e. jackson | room 506

WHAT IS EXPECTED OF YOU

Be here on time

Be prepared

Be awake

Be respectful:

- no surfing the web, face-tweeting, texting, smoke signals, semaphore flags, or morse code allowed.
- no buying items on ebay, eating, cooking, smoking, watching videos, listening to music, making martinis or playing video games in the classroom—this is not your home.

WHY?

Because I will not be available to answer software questions outside of class or office hours—it is not feasible to conduct this type of class communication via email or phone.

The course is recorded for you to **review** the classroom lecture and discussions—it is not meant to **replace** what happened in class. This is not an on-line course.

HOW I WILL TEACH THIS COURSE

DEMOS

I will demonstrate software tools and techniques at the start of every class

DISCUSSION

We will discuss the main topics of the week and handle any questions you may have along the way

IN-CLASS ASSIGNMENTS

We will then proceed to the in-class assignment that is to be reviewed by me (on-screen) before you leave

HOMEWORK

You will fly solo and complete short homework assignments.

Refer to each assignment sheet and to COL announcements for submission requirements.

PROJECTS

You will apply all that you have learned in design projects

FINAL EXAM

will consist of both a written portion and a portion with a wide variety of image adjustments

MONDAY WEEKLY SCHEDULE

OFFICIAL DUE DATES AND PROJECT DETAILS WILL BE POSTED ON D2L THROUGHOUT THE TERM

STEP ONE—BE ABLE TO ADJUST THE FOLLOWING ON AN ACQUIRED IMAGE: RESIZE, ROTATE, CROP AND SAVE IT TO BE USED FOR PRINT OR SCREEN

1. **Sept 10/15** Introduction, pixels, resolution, image size
2. **Sept 17/22** Bit Depth, File Formats, Color mode,
3. **Sept 24/29** Navigation, Basic moves, cropping, canvas size
4. **Oct 1/6** UNDERPAINTING: color, paintbrush, options bar, layers, blending modes

STEP TWO—BE ABLE TO ADJUST THE FOLLOWING ON AN ACQUIRED IMAGE: CONTRAST, COLOR, RETOUCH/EDIT ELEMENTS OF THE PHOTOGRAPH THAT WOULD NORMALLY REQUIRE ANOTHER PHOTOSHOOT.

5. **Oct 8/13** TONE: Contrast Adjustment layers, Levels, Curves, Histograms
6. **Oct 15/20** COLOR: Color Adjustments, channels, color theory, Curves
7. **Oct 22/27** IMAGE ADJUSTMENTS: Hue + Sat, Layer Masks, PHOTO RETOUCHING: Corrective Adjustments

STEP THREE—BE ABLE TO CUT OR REMOVE ELEMENTS FROM ONE IMAGE, OR PLACE THEM IN ANOTHER, BUILD + MODIFY COMPOSITIONS THAT ARE NOT POSSIBLE OR FEASIBLE TO PHOTOGRAPH (DUE TO TIME/BUDGETARY LIMITATIONS)

8. **Oct 29/Nov 3** SELECTIONS: Basic Selections + Compositing
9. **Nov 5/Nov 10** SELECTIONS: Difficult Selections + Compositing
10. **Nov 12/Nov 17**
11. **Nov 19/Nov 24** FINAL EXAM 11:45AM–02:00PM, FINAL PROJECT DUE

instructor reserves the right to change this schedule at any time.

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mondays: 11:50–1:20pm
wednesday: 11:50-1:20pm
fall term: Sept 10-11/19

CLASS WEBSITE:
[HTTPS://D2L.DEPAUL.EDU](https://d2l.depaul.edu)

OPEN COMPUTER LABS

Students may use the following resource to locate open labs with the Adobe Creative Suite software:

<http://www.cdm.depaul.edu/cim/academics/Pages/CIMLabResources.aspx>

Please note that you must use your DePaul student ID to access the classrooms.

SCHOOL POLICIES

ONLINE INSTRUCTOR EVALUATION

Evaluations are a way for students to provide valuable feedback regarding their instructor and the course. Detailed feedback will enable the instructor to continuously tailor teaching methods and course content to meet the learning goals of the course and the academic needs of the students. They are a requirement of the course and are key to continue to provide you with the highest quality of teaching. The evaluations are anonymous; the instructor and administration do not track who entered what responses. A program is used to check if the student completed the evaluations, but the evaluation is completely separate from the student's identity. Since 100% participation is our goal, students are sent periodic reminders over two weeks. Students do not receive reminders once they complete the evaluation. Students complete the evaluation online at <https://mycti.cti.depaul.edu/mycti>

EMAIL

Email is the primary means of communication between faculty and students enrolled in this course outside of class time. Students should be sure their email listed under "demographic information" at CampusConnect is correct.

ACADEMIC INTEGRITY POLICY

This course will be subject to the academic integrity policy passed by faculty. More information can be found at <http://academicintegrity.depaul.edu/>

CHEATING + PLAGIARISM

Cheating is the act of obtaining or attempting to obtain credit for work by the use of dishonest, deceptive, or fraudulent means. Plagiarism is the act of taking ideas, words, or specific substance of another and offering them as one's own. Cheating, plagiarism, and falsification of student work are serious matters and may result in one or all of the following actions:

1. Warning: The student may receive a warning that any future misconduct may result in suspension.
2. Forfeiture: The student may suffer the loss of all or part of the credit for work conducted in association with academic dishonesty.
3. Academic Failure: The student may receive an "F" grade for the assignment or for the course.
4. Suspension or Dismissal: The student may be suspended or dismissed from the College.

In addition to respecting the school's plagiarism policies, you are expected to honor all applicable copyright laws. This includes using only image files which you have the legal right to use, such as your own photos (preferred) or stock photography released under a Creative Commons license. Two recommended sources for stock photography:

Stock Exchange (<http://www.sxc.hu>)
MorgueFile (<http://www.morguefile.com>).

If a student is found to have used imagery which he or she does not have permission to use, the above disciplinary actions will apply.

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MONDAYS: 11:50–1:20PM
SPRING TERM: MARCH 29–JUNE 13

CLASS WEBSITE:
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OPEN COMPUTER LABS
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The university and school policy on plagiarism can be summarized as follows: Students in this course should be aware of the strong sanctions that can be imposed against someone guilty of plagiarism. If proven, a charge of plagiarism could result in an automatic F in the course and possible expulsion. The strongest of sanctions will be imposed on anyone who submits as his/her own work any assignment which has been prepared by someone else. If you have any questions or doubts about what plagiarism entails or how to properly acknowledge source materials be sure to consult the instructor.

INCOMPLETE

An incomplete grade is given only for an exceptional reason such as a death in the family, a serious illness, etc. Any such reason must be documented. Any incomplete request must be made at least two weeks before the final, and approved by the Dean of the College of Computing and Digital Media. Any consequences resulting from a poor grade for the course will not be considered as valid reasons for such a request.

RESOURCES FOR STUDENTS WITH DISABILITIES

Students who feel they may need an accommodation based on the impact of a disability should contact the instructor privately to discuss their specific needs. All discussions will remain confidential. To ensure that you receive the most appropriate accommodation based on your needs, contact the instructor as early as possible in the quarter (preferably within the first week of class), and make sure that you have contacted either the PLuS PROGRAM (FOR LD, AD/HD) or The Office for Students with Disabilities (for all other disabilities) at:

STUDENT CENTER, LPC, SUITE #370
PHONE NUMBER: (773)325.1677
FAX: (773)325.3720
TTY: (773)325.7296