

## COURSE SYLLABUS

Course: DC 220-504 W\_2016 • T Th 10:10 – 11:40 AM

DePaul Center • Room C106C

Lecture & Lab

Instructor: Martin Bernstein

Office Hours: W 11:50 – 1:20 PM • Th 11:50 AM – 1:20 PM • CDM Room 705

E-mail: [mbernst@cdm.depaul.edu](mailto:mbernst@cdm.depaul.edu) or [martyx15@earthlink.net](mailto:martyx15@earthlink.net)

Phone: (312) 498-8410

Homepage D2L: <https://d2l.depaul.edu/d2l/home/487341>

### Course Description (from catalog)

Students analyze and assemble dramatic scenes under a variety of conditions and narrative strategies. Editing theories, techniques and procedures, issues of continuity, effects, movement and sound are examined as they relate to the fundamentals of cinematic montage and visual storytelling. Prerequisite: NONE.

### Summary of course

This course is an introduction to Adobe Premier Pro along with related applications. Utilizing a workshop atmosphere in combination with lectures, demonstrations, readings, and projects, students will take their first steps toward a technical mastery of the art and craft of digital cinema editing.

### COURSE OBJECTIVES:

- Knowledge of the creative basics of digital video editorial
- Proficiency in using Adobe Premier Pro CC
- Understanding of related applications used in post-production such as audio mixing, color correction, compression to save space and speed transmission
- Knowledge of formats, format conversion, and aspect ratios, codecs
- On the creative side, the power of editing to manipulate a viewer's mind and emotions, the responsibility that goes with that power, editing as the final writing of a story, editing aesthetics, and discovering one's own personal editing style will all be present every step of the way through this course.

### TEXTBOOKS • Recommended

Adobe Premiere Pro CC Classroom in a Book (2014 Release)

- Publisher: Adobe Press; Published Sep 3, 2014
- ISBN-10: 0-13-392705-9
- ISBN-13: 978-0-13-392705-4
- Required
  - In the Blink of an Eye (Revised 2nd Edition)
  - Author: Walter Murch
  - Publisher: Silman-James Pr; 2 Revised edition (August 1, 2001)
  - ISBN-10: 1879505622
  - ISBN-13: 978-1879505629

Additional Resources: **Lynda.com** – Subscription is included with tuition  
Account signup particulars provided by CDM email

**REQUIRED SUPPLIES:**

1 500GB or 1 TB external hard drive with USB3 and/or Thunderbolt ports for storing project data files and media assets

1 USB flash drive for project data file backup

Headphones for use when working in the lab

All class exercises and home assignments deal with projects and media stored on a hard drive. All hard drives fail! Hardware problems are not acceptable as an excuse for late submissions so back up all projects & all media on a secondary hard drive. ***Do not leave your projects on the lab computer.***

Grading

Assignment # 1 10%

Assignment # 2 10%

Assignment # 3 10%

Assignment # 4 10%

Assignment # 5 10%

Assignment # 6 15%

Lab Practical Exam 20%

Class Participation/Quizzes 15%

• A indicates excellence, B indicates good work, C indicates satisfactory work, D work is unsatisfactory in some respect, F is substantially unsatisfactory work.

Assignments:

Assignment # 1: Rough Cut of Action–Music Project

Assignment # 2: Fine Cut of Action–Music Project

Assignment # 3: Rough Cut of Dialog Project

Assignment # 4: Fine Cut of Dialog Project

Assignment #5: Stealomatic Rough Cut

Assignment #6: Stealomatic Fine Cut

Action–Music – this is a showdown between rival gangs – with a twist. You will import dailies, organize, and then edit the footage into a rough cut for Assignment # 1. Then you will refine your edit and add music, SFX, titles for assignment # 2.

Dialog Project – this is a simple dialog exercise. As with the first one, you will import footage, edit and revise, using more sophisticated techniques of reaction, overlapping, etc. The fine cut will add music, titles, color correction, filters, etc.

Stealomatic – sometimes referred to a Videomatic. A Stealomatic is typically a test or sketch of an idea for a TV spot or PSA using found or stolen footage. For Assignment #5 you will create an original Stealomatic on a subject/topic of

your choice. Typically this will be still photos and video (grabbed from the web), titles, and music. You may use Voice Over but I discourage this unless you know what you are doing in terms of VO recording. Target length for your Stealomatic is approximately 2 to 3 minutes.

Ideas for Stealomatics will be discussed in class. You will have to present your idea in class on a date to be determined. Think in terms of a promo for a city or place (What happens in Vegas, etc), or a PSA about a social issue, a subject about which you are passionate. Remember, great stories are about conflict, opposing forces. Assignment # 6 will be a fine cut of your Stealomatic, with substantial revisions, finishing elements.

Lab Practical Exam – this will be administered individually **BEFORE** the final exam date, and will be scheduled in advance. I will explain the parameters in class.

**FINAL EXAM DATE: Thursday, March 17, 2016, from 8:30 AM to 10:45 AM**

- **NOTE TIME CHANGE** ● Attendance is required. University policy requires a class meeting with significant coursework or lecture. Since the Lab Practical Exam on the last regular day of class is our actual final exam, we will use this session to screen final projects.

Finished Assignment # 6 due in class. Turn in or upload Fine Cut of Final Project evening before class session. Screen all projects.

### **ASSIGNMENT SUBMISSION**

The nature of work in the media professions is deadline specific. Assignments for this course must be turned in by the posted deadline, or they will be not be accepted. Since online upload of assignment files is available, this requirement is realistic as well as practical.

### **COURSE SCHEDULE**

#### *Week 1*

*Day 1: Introduction, Overview, Syllabus, Assignments, Hard Drives Flash Drives*

*Day 2: Adobe Premier Pro: Workflow & Organization, Project Panel, Source & Program Monitors, Timeline • IMPORT Project 1: Friends of the Family*

#### *Week 2*

*Day 1: Action Editing: Assembly, Insert & Overwrite Editing, Trimming*

*Day 2: Editing in the Timeline, Exporting to QuickTime, Formats & Codecs*

#### *Week 3*

*Day 1: PROJECT 1 DUE: Action 1st Cut, Screen & Critique*

*Day 2: MURCH Discussion, In Class Editing - Action Project*

*Week 4*

*Day 1: Import Music, Title Superimpose, Scrolling End Titles*

*Day 2: PROJECT 2 DUE: Action FINE CUT • Begin DIALOG PROJECT*

*Week 5*

*Day 1: Dialog Editing: Selects, Assembly, Reactions, Audio*

*Day 2: Dialog Project - Advanced Editing: Mattes, J & L Cuts, Color Correction*

*Week 6*

*Day 1: PROJECT 3 DUE: Dialog 1st Cut, Screen & Critique*

*Day 2: MURCH Discussion, STEALOMATICS, PSAs & TV Promos: Finding elements on the web, importing JPEGs, YouTube video, music*

*Week 7*

*Day 1: PROJECT 4 DUE: Dialog FINE CUT • Present STEALOMATIC Ideas*

*Day 2: Advanced Editing: Special Effects, Filters, Basic Motion*

*Week 8*

*Day 1: Advanced Editing: Titles, Multiple Layers*

*Day 2: In Class Editing • Troubleshooting*

*Week 9*

*Day 1: PROJECT 5 DUE: STEALOMATIC 1st CUT - Screen & Critique*

*Day 2: In Class Editing • Troubleshooting*

*Week 10*

*Day 1: Review for Lab Practical Exam*

*Day 2: LAB PRACTICAL EXAM*

**FINAL EXAM** – Thursday, March 17, 2016, from 8:30 AM to 10:45 AM • **NOTE TIME CHANGE**

*Final Projects Due: Submitted to D2L Dropbox*

**DePaul CDM Important Dates • Winter 2016**

January 04, 2016 Begin WQ2016 Day & Evening Classes

January 06, 2016 DQ/GI 2015 GRADES DUE December Term/Graduate Intercession

January 10, 2016 Last day to add (or swap) classes to WQ2016 schedule

January 15, 2016 Last day to select pass/fail option

January 17, 2016 Last day to drop classes with no penalty (100% tuition refund if applicable and no grade on transcript)

**January 18, 2016 Martin Luther King Day - University officially closed**

January 18, 2016 Grades of "W" assigned for classes dropped on or after this day

January 22, 2016 Last day to select auditor status

February 08, 2016 Begin SQ2016 and Summer2016 Registration

February 08, 2016 Begin SQ2016 and Summer2016 Registration Spring Term  
February 08, 2016 Begin Summer 2016 Registration Summer Term  
February 21, 2016 Last day to withdraw from WQ2016 classes  
March 11, 2016 TUITION DUE: SPRING QUARTER 2016 Spring Term  
March 12, 2016 End WQ2016 Day & Evening Classes  
March 14, 2016 Begin WQ2016 Day & Evening Final Exams  
March 14, 2016 WQ2016 Grading Available for Faculty  
March 14, 2016 Winter Quarter 2016 Grading Available for Faculty  
March 19, 2016 End WQ2016 Day & Evening Final Exams

## **Changes to Syllabus**

This syllabus is subject to change as necessary during the quarter. If a change occurs, it will be thoroughly addressed during class or posted under Announcements in D2L, sent via email.

## **Online Course Evaluations**

Evaluations are a way for students to provide valuable feedback regarding their instructor and the course. Detailed feedback will enable the instructor to continuously tailor teaching methods and course content to meet the learning goals of the course and the academic needs of the students. They are a requirement of the course and are key to continue to provide you with the highest quality of teaching. The evaluations are anonymous; the instructor and administration do not track who entered what responses. A program is used to check if the student completed the evaluations, but the evaluation is completely separate from the student's identity. Since 100% participation is our goal, students are sent periodic reminders over three weeks. Students do not receive reminders once they complete the evaluation. Students complete the evaluation online in [CampusConnect](#).

## **Academic Integrity and Plagiarism**

This course will be subject to the university's academic integrity policy. More information can be found at <http://academicintegrity.depaul.edu/>. If you have any questions be sure to consult with your professor.

## **Academic Policies**

All students are required to manage their class schedules each term in accordance with the deadlines for enrolling and withdrawing as indicated in the [University Academic Calendar](#). Information on enrollment, withdrawal, grading and incompletes can be found at: [cdm.depaul.edu/enrollment](http://cdm.depaul.edu/enrollment).

## **Students with Disabilities**

Students who feel they may need an accommodation based on the impact of a disability should contact the instructor privately to discuss their specific needs. All discussions will remain confidential. To ensure that you receive the most appropriate accommodation

based on your needs, contact the instructor as early as possible in the quarter (preferably within the first week of class), and make sure that you have contacted the Center for Students with Disabilities (CSD) at: [csd@depaul.edu](mailto:csd@depaul.edu).

Lewis Center 1420, 25 East Jackson Blvd.

Phone number: (312)362-8002

Fax: (312)362-6544

TTY: (773)325.7296

### **Course Policies as Suggested by the Dean of Students Office**

**Attendance:** Students are expected to attend each class and to remain for the duration. Coming 15 minutes late or leaving 15 minutes early constitutes an absence for the student. The overall grade for participation drops one-third after any absence. Three absences for any reason, whether excused or not, may constitute failure for the course.

**Class Discussion:** Student participation in class discussions will be measured in two ways. First, students are highly encouraged to ask questions and offer comments relevant to the day's topic. Participation allows the instructor to "hear" the student's voice when grading assignments. Secondly, students will be called upon by the instructor to offer comments related to the reading assignments. Students must keep up with the reading to participate in class discussion.

**Attitude:** A professional and academic attitude is expected throughout this course. Measurable examples of non-academic or unprofessional attitude include but are not limited to: talking to others when the instructor is speaking, mocking another's opinion, cell phones ringing, emailing, texting or using the internet whether on a phone or computer. If any issues arise a student may be asked to leave the classroom. The professor will work with the Dean of Students Office to navigate such student issues.

**Civil Discourse:** DePaul University is a community that thrives on open discourse that challenges students, both intellectually and personally, to be [Socially Responsible Leaders](#). It is the expectation that all dialogue in this course is civil and respectful of the dignity of each student. Any instances of disrespect or hostility can jeopardize a student's ability to be successful in the course. The professor will partner with the Dean of Students Office to assist in managing such issues.

**Cell Phones/On Call:** If you bring a cell phone to class, it must be off or set to a silent mode. Should you need to answer a call during class, students must leave the room in an undistruptive manner. Out of respect to fellow students and the professor, texting is never allowable in class. If you are required to be on call as part of your job, please advise me at the start of the course.