Course: **DC 320-420 – Editing II**   Syllabus Date: **03-22-2017**
Section: **601 – Spring 2016-2017**
Class Number: 33917
Meeting Time: Mondays 1:30 PM – 4:45 PM
Location: 14 East Jackson, Room 513 – Loop Campus

Instructor: **Michael Flores**
Email: mflore70@cdm.depaul.edu
Office: 14 East Jackson 200B (desk 5) – Loop Campus
Office Hours: Mondays – 12:00 PM to 1:30 PM (or by appointment)

DC 320-420: *Editing II*

Course Description:
This course expands on topics covered in DC 220. Emphasis is on developing the student's understanding of the art of cinematic storytelling and montage. Work on more advanced projects is integrated into the class as a means of mastering advanced editing tools and techniques.

Prerequisites: DC 220

Software: Adobe Premiere Creative Cloud & Avid Media Composer

*Classrooms and labs have these program on their computers.

Required Materials/Equipment:
A Firewire 800 or USB 3.0 external hard drive with a minimum of 100 GB

*It is very important that you have your own external hard drive, so that you can save your personal projects and media on it. Please be advised that if you save your work to the classroom computers, it is possible that it might get deleted. ***Exceptions for missed work due to data loss from the classroom computers will not be granted.***

Textbook: There are no textbooks assigned for this course. We will discuss books you can consult according to your level of experience (and interest).

Lynda.com: Subscription is included with tuition.

Course Management System:
D2L   https://d2l.depaul.edu
COLTube Recordings   http://coltube.cdm.depaul.edu/ColTube/Video/SearchVideo

Changes to Syllabus:
This syllabus is subject to change as necessary during the quarter.

Drop Dates:
April 7, 2017 – Last day to drop classes with no penalty.
April 8, 2017 – Grades of "W" assigned for classes dropped on or after this day.
May 12, 2017 – Last day to withdraw from SQ2017 classes.

Course Schedule:

WEEK 1 (March 27th)
Lecture: Adobe Premiere Pro Refresher
        Transcoding Your Footage
        Setting Up and Organizing Your Project
Assign Editing Exercise 1 (Due Week 3)
Assign Project 1 (Due Week 5)
Watch at Home: ***Lynda.com – Premiere Pro CC Essential Training (2015), Sections 1-6***

Week 2 (April 3rd)
Lecture: Sound Design and Editing
        Exporting Your Project
Watch at Home: ***Lynda.com – Premiere Pro CC Essential Training (2015), Sections 8, 15***

Week 3 (April 10th) – DUE: Editing Exercise 1
Lecture: Screen Editing Exercise 1
        Working with Effects & Manipulating Clip Speed
Workshop Project 1
Watch at Home: ***Lynda.com – Premiere Pro CC Essential Training (2015), Sections 10-11***

Week 4 (April 17th)
Lecture: Color Correction & Working with Titles
Workshop Project 1
Watch at Home: ***Lynda.com – Premiere Pro CC Essential Training (2015), Sections 12-13***

Week 5 (April 24th) – DUE: Project 1
Lecture: Screen Project 1
Assign Editing Exercise 2

Week 6 (May 1st)
Lecture: Finish Screening Project 1
        Preparing and Delivering Your Deliverables
Assign Project 2
Watch at Home: ***Lynda.com – Documentary Editing with Premiere Pro, Sections 1-3***

Week 7 (May 8th) – DUE: Editing Exercise 2
Lecture: Editing the Documentary
Workshop Project 2
Watch at Home: ***Lynda.com – Documentary Editing with Premiere Pro, Sections 4-6***

Week 8 (May 15th) - DUE: Project 2 (Premiere Pro Project File – Organized & Subclipped)
Workshop Project 2

Week 9 (May 22nd) – DUE: Quiz – Multiple-Choice
Lecture: Take Quiz
Workshop Project 2

Week 10 (May 29th) – MEMORIAL DAY – NO CLASS

Finals Week (Monday, June 5th) – NO CLASS – DUE: Project 2 (QuickTime & Project File)
        Project 2 Final Cuts and Premiere Pro Project Files must be uploaded to the D2L Dropbox by
        11:30 AM on Monday, June 5th

Grading:

Project 1   30%
Project 2   30%
Editing Exercise 1   10%
Editing Exercise 2   10%
Quiz   10%
Attendance/Participation   10%

A   = 93-100   **A-** = 90-92
B+ = 87-89   **B** = 83-86   **B-** = 80-82
C+ = 77-79   **C** = 73-76   **C-** = 70-72
D+ = 67-69   **D** = 60-66
F   = 0-59

A indicates excellence, **B** indicates good work, **C** indicates satisfactory work, **D** work is unsatisfactory in some respect, **F** is substantially unsatisfactory work.

Assignments:
Professional editors must adhere to strict deadlines. Students are expected to turn in all assignments by the established deadlines. *Back up your work and do not leave your work until the last second!* This is your warning. You will submit all of your assignments to the D2L Dropbox. The organization of your editing projects is a significant part of your grade. **LATE PROJECTS** will be marked down a full letter grade for every day past the due date.

Quiz:
You should arrive to class on time and be prepared to take the quiz on May 22nd (week 9). Quizzes that are missed as the result of an unexcused absence cannot be made up.

Editing Exercises:
Editing exercises must be uploaded to the D2L Dropbox by 11 AM on the day that they are due. Missed editing exercises can be made up and turned in before the start of the following class; however, your grade on the editing exercise will be reduced by 1 letter grade. If an editing exercise is missed, it is the responsibility of the student to watch the missed lecture on D2L and turn in their makeup assignment before the start of the following class. For your convenience, all lectures are recorded and saved on D2L.

Attendance:
You are expected to be on time, and if you plan on missing or being late to a class, you are expected to notify the instructor **BEFORE** that class begins. The instructor reserves the right to determine whether an absence or tardy is "excused." ***You will be allowed 1 excused absence for the quarter.*** Unexecused absences or tardiness will negatively affect your grade. All unexcused absences will result in a reduction of your grade for the class by **3 percent**. Excessive tardiness (more than 10 minutes late) and leaving class early will result in a reduction of your grade for the class by **1 percent**. Missing more than 3 classes will result in an F for the class.

Phones, Texting, Social Media, Email:
Phones should be set to silent or vibrate. Should you need to answer a call during class, please leave the room in an undisruptive manner. Emailing, texting, and social media are not allowed. If you must use a cell phone or electronic device for any reason, please leave the classroom.

University Policies

Online Course Evaluations:
Evaluations are a way for students to provide valuable feedback regarding their instructor and the course. Detailed feedback will enable the instructor to continuously tailor teaching methods and course content to meet the learning goals of the course and the academic needs of the students. They are a requirement of the course and are key to continue to provide you with the highest quality of teaching. The evaluations are anonymous; the instructor and administration do not track who entered what responses. A program is used to check if the student completed the evaluations, but the evaluation is completely separate from the student's identity. Since 100% participation is our goal, students are sent periodic reminders over three weeks. Students do not receive reminders once they complete the evaluation. Students complete the evaluation online in CampusConnect.

Academic Integrity and Plagiarism:
This course will be subject to the university's academic integrity policy. More information can be found at http://academicintegrity.depaul.edu/. If you have any questions be sure to consult with your professor.

Academic Policies:
All students are required to manage their class schedules each term in accordance with the deadlines for enrolling and withdrawing as indicated in the University Academic Calendar. Information on enrollment, withdrawal, grading and incompletes can be found at: cdm.depaul.edu/enrollment.

Students with Disabilities:
Students who feel they may need an accommodation based on the impact of a disability should contact the instructor privately to discuss their specific needs. All discussions will remain confidential.

To ensure that you receive the most appropriate accommodation based on your needs, contact the instructor as early as possible in the quarter (preferably within the first week of class), and make sure that you have contacted the Center for Students with Disabilities (CSD) at: csd@depaul.edu.

Center for Students with Disabilities (CSD)
Lewis Center 1420
25 East Jackson Blvd.
Phone number: (312) 362-8002
Fax: (312) 362-6544
TTY: (773) 325-7296