DC 320 Editing II – SECTION 901

Instructor: Melissa Lawrenz
Quarter: SPRING 2019
MON 5:45-9pm
CDM Center 632 - Loop Campus

Email: mlawrenz@depaul.edu or mlawrenz@gmail.com
Phone: (312) 371-8471
Office hours: M 9-10:30PM in classroom CDM 632

Summary of Course:

Emphasis is on developing the student's understanding of the art of cinematic storytelling and montage. Work on more advanced projects is integrated into the class as a means of mastering advanced editing tools and techniques.

PREREQUISITE(S): DC 220 or DC 460 or DC 409

Learning Outcomes: In DC 420,students will:
1. Learn the "rules" of editing (i.e. when to cut and when not to cut) and when to break them.
2. Learn how to control story and character development through editing.
3. Learn how to apply these techniques in NLE software.
4. Gain an understanding of techniques editors use in experimental film, dialogue, documentary, animation, television, etc.
5. Be able to effectively understand the technical ins and outs of Post-Production as it applies to workflows and delivery.

Required Text:

Lynda.com: Premiere Pro CC 2019 Essential Training: The Basics with Ashley Kennedy
For Lynda.com, you can use your student account for free access:
https://offices.depaul.edu/information-services/services/technology-training/Pages/online-training.aspx

Recommended Texts:

Make the Cut: A Guide to Becoming a Successful Assistant Editor in Film & TV, Lori Coleman & Diana Friedberg, Focal Press, 2010.
Cut by Cut: Editing Your Film or Video, 2nd Ed., Gael Chandler, Michael Wiese Productions, 2012.

Required Supplies:

All our class exercises and home assignments deal with projects and media. It is the responsibility of the student to back up all projects & media. Do not leave your projects on the lab computers. Please note: hardware problems are not acceptable as an excuse for late submissions.

You must have your own external drive for your project work. A USB 3.0 or Thunderbolt is recommended and ideally your drive should run 7200 rpm. Some

of the new computers no longer support Firewire. If you have a Firewire drive, you will need a Thunderbolt adapter.

A USB flash drive is also recommended for project back ups. Do not use flash drives as your main media drive.

To be able to work on both Mac and PC with your external drives, I highly recommend formatting your external drive to ExFAT. If you will only be using the drive on Macs then Mac OS Extended (Journaled) is fine.

Grading Scale
 A = 100-93, A- = 92-90, B+ = 89-87, B = 86-83, B- = 82- 80, C+ = 79-77, C = 76-73, C- = 72-70, D+ = 69-67, D = 66-63, D- = 62-60, F = 59-0.

A indicates excellence, B indicates good work, C indicates satisfactory work, D work is unsatisfactory in some respect, F is substantially unsatisfactory work

Grading:
Project 1 25%
Project 2 20%
Project 3 15%
Article Responses 10%
Final Exam 15%
Attendance 15%

Student responsibilities:
Each student is responsible for their time management and for meeting the expectations in the syllabus. The instructor is not responsible for reminding students of assignment deadlines in class. In the event of an absence, you are still responsible for completing the assignment on time.

Deadlines:
Cinema production requires strict adherence to deadlines; therefore late assignments will not be accepted for grading and written feedback will be given at the instructor's discretion. You will not be eligible for an A in the class unless you turn in all assignments on time.

Attendance & Participation:
Students are expected to attend each class and to remain for the duration. Students arriving more than 15 minutes late, or leaving before class is dismissed will be considered absent. When a student must miss class for a medical, mental health or personal reason, the Dean of Students Office can notify faculty. Students must submit an absence notification form along with proper documentation for the absence. A link to this form is located on D2L for this class.

You are responsible for turning in all assignments on time unless you have worked out a new schedule with the instructor prior to the due date and time.

Article Responses, Class Discussion:
There will be five reading assignments from articles that I assign. You will read the article and write a one to two page response highlighting the most interesting points of the articles and what you thought about what was discussed. Students must keep up with the reading to participate in class discussion. Students are highly encouraged to ask questions and offer comments relevant to the day's topic.

The written review is graded so proofread the article before turning it in. Please double space and follow MLA general guidelines for formatting. Upload these assignments to the D2L Dropbox for that particular article.

Editing Assignments:
Footage for the editing assignments is available via a link on D2L. You will be editing the footage in Adobe Premiere.

You will be turning in Premiere Project Files and QuickTime files. Project Files and exported movie files can be uploaded to D2L. You may also use Wetransfer.com to send me the MP4 of your cut, as well. Always bring a back-up copy to class on a drive.

==Due dates are firm.== Do not ever submit a Rough Cut along with the Fine Cut. Also the versions should look different from each other. In other words, I want to see progression and fine-tuning from in each version.

Final Exam:
The Final will consist of multiple choice, short answers, and an essay based on class presentations and ideas presented throughout the quarter.

Online Course Evaluations:
Evaluations are a way for students to provide valuable feedback regarding their instructor and the course. Detailed feedback will enable the instructor to continuously tailor teaching methods and course content to meet the learning goals of the course and the academic needs of the students. They are a requirement of the course and are key to continue to provide you with the highest quality of teaching. The evaluations are anonymous; the instructor and administration do not track who entered what responses. A program is used to check if the student completed the evaluations, but the evaluation is completely separate from the student's identity. Since 100% participation is our goal, students are sent periodic reminders over three weeks. Students do not receive reminders once they complete the evaluation. Please see https://resources.depaul.edu/teaching-commons/teaching/Pages/online-teaching-evaluations.aspx for additional information.

Academic Integrity and Plagiarism:
This course will be subject to the university's academic integrity policy. More information can be found at https://offices.depaul.edu/oaa/faculty-resources/teaching/academic-integrity/Pages/default.aspx.

Incomplete Grades
An incomplete grade is a special, temporary grade that may be assigned by an instructor when unforeseeable circumstances prevent a student from completing course requirements by the end of the term and when otherwise the student had a record of satisfactory progress in the course. All incomplete requests must be approved by the instructor of the course and a CDM Associate Dean. Only exceptions cases will receive such approval. Information about the Incomplete Grades policy can be found at http://www.cdm.depaul.edu/Current%20Students/Pages/Grading-Policies.aspx

Attitude:
A professional and academic attitude is expected throughout this course. Measurable examples of non-academic or unprofessional attitude include but are not limited to: talking to others when the instructor is speaking, mocking another's opinion, cell phones ringing, emailing, texting, or using the internet whether on a phone or computer. If any issues arise, a student may be asked to leave the classroom. The professor will work with the Dean of Students Office to navigate such student issues.

Civil Discourse:
DePaul University is a community that thrives on open discourse that challenges students, both intellectually and personally, to be Socially Responsible Leaders. It is the expectation that all dialogue in this course is civil and respectful of the dignity of each student. Any instances of disrespect or hostility can jeopardize a student's ability to be successful in the course. The professor will partner with the Dean of Students Office to assist in managing such issues.

Computers/Cell Phones/On Call:
If you bring a cell phone to class, it must be off or set to a silent mode. Should you need to answer a call during class, students must leave the room in an undisruptive manner. Out of respect to fellow students and the professor, texting is never allowable in class. If you are required to be on call as part of your job, please advise me at the start of the course.

Academic Policies:
All students are required to manage their class schedules each term in accordance with the deadlines for enrolling and withdrawing as indicated in the University Academic Calendar. Information on enrollment, withdrawal, grading and incompletes can be found at: cdm.depaul.edu/enrollment.

Students with Disabilities:
DePaul University is committed to ensuring equal access to its educational and extracurricular opportunities for students with disabilities. The Center for Students with Disabilities (CSD) offers reasonable academic accommodations and services to support our students. We also serve as a resource to the many university departments that have a responsibility to accommodate students.   Please see https://offices.depaul.edu/student-affairs/about/departments/Pages/csd.aspx for Services and Contact Information.

Changes to Syllabus
This syllabus is subject to change as necessary during the quarter. If a change occurs, it will be thoroughly addressed during class, posted under Announcements in D2L and sent via email.

CLASS SCHEDULE:

Week 1: 4/1
Review Syllabus, The Editing Process, Analyzing the Script

Homework:
1. Article Response #1
2. Project 1- Complete Script Breakdown for entire *Cinder Pumpkin* script
3. Download media for Project 1: *Cinder Pumpkin* - Media is located on D2L for this class. Go to PROJECT MEDIA. **Bring media to next week's class.**
4. Watch Lynda.com- Ch. 3, 4

Week 2: 4/8
Shaping Story & Performance

Premiere LAB #1: Setup Project 1- Organizing Project & drive, Review editing techniques

Homework:
1. Article Response #2
2. Project 1- Assembly of first 3 scenes: Upload Project file to D2L
3. Watch Lynda.com- Ch. 5, 6, 14- Exporting your project

Week 3: 4/15
Editing Dialogue & Controlling POV

Premiere LAB #2: Editing Techniques for dialogue, Using Trim & Trim Mode for L/J cuts, Adding a timecode window burn, Exporting protocol

Homework:
1. Article Response #3
2. Project 1- Rough Cut: Upload QT/MP4 and Premiere Project file to D2L
3. Watch Lynda.com- Ch. 7

Week 4: 4/22
Project 1- Screen 2 RC, Adding the Soundtrack as an Editor

Premiere LAB #3: Audio Editing, Transitions

Homework:
1. Article Response # 4
2. Project 1- Fine Cut: Upload QT/MP4 and Premiere Project file to D2L
3. Project 2- Download media for *Come and Get It* >PROJECT MEDIA on D2L

Week 5: 4/29

Project 1- Screen 2 FC, POV and Narrative Stance, Cutting Action, Comedy, Horror and Suspense

Premiere LAB #4- Set up Project 2- *Come and Get It*

Homework:

Project 2- Assembly: Upload Project file to D2L**,** Search for music and SFX

Week 6: 5/6

Cutting Animation & Documentaries

Homework:

1. Project 2- Rough Cut: Refine your edit while trying to create an engaging and informative action sequence. Start adding SFX and music. Upload QT/MP4 and Premiere Project file to D2L
2. Watch Lynda.com: Ch. 10, 11

Week 7: 5/13

Project 2- Screen 2 RC, Using Experimental Techniques in Narrative

Premiere LAB #6- Working with Effects and how to use them in Project 2

Homework:

1. Article Response #5
2. Project 2- Fine Cut: Utilize RC feedback for the final cut. Finish sound design and VFX work. Upload QT/MP4 and Premiere Project file to D2L
3. Project 3- Download media from D2L

Week 8: 5/20

Project 2- Screen 2 FC, Cutting for TV**,** Prepping for Sound Design/Mix and VFX

Premiere LAB #7- Review Project 3 footage and how to setup, Exporting for Sound Design

Homework: DUE 6/3

1. Project 3- Organize footage into bins or re-label the shots. Edit a Rough Cut: Upload QT/MP4 and Premiere Project file to D2L
2. Watch "A Crash Course in Color Correction Using Premiere"- link on D2L

Week 9: 5/27

NO CLASS- MEMORIAL DAY
SCHOOL CLOSED

Week 10: 6/3
Project 3- Screen 4 RC, Picture Finishing and Delivery, Working as Assistant Editor
Premiere Lab #8- Prepping and Exporting for Picture Finishing, Lumetri Color Correction, Final Timeline Setup
Homework:
Project 3- Fine Cut is due at 5:45pm on June 10th. Upload QT/MP4 and Premiere Project file to D2L

Final Exam: June 10, 2019, 5:45-8pm in CDM 632.