

# GD341-01 BOOKMAKING AND BINDING WORKSHOP

TR 1:30 - 3:00 | CDM RM 530 | Spring 2018/19 | 2 Credits

## COURSE DESCRIPTION

This is an introductory course covering the basic principles of hand bookbinding including theories of book structure, review of paper information and bookbinding materials. The class is a mixture of demonstrations and practical exercises, and each student will produce a variety of books and structures.

## PROFESSOR

April Wilkins

[april.wilkins@depaul.edu](mailto:april.wilkins@depaul.edu)

312.405.9828

## OFFICE HOURS

M & W 1:30 - 3:00

CDM RM 635

## LEARNING OBJECTIVES

This hands-on workshop introduces bookbinding basics and slowly builds on these structures, encouraging students to experiment and explore structural modifications, as well as understand the relationship between book structure and content. Impeccable craft and attention to detail are emphasized. In order for you to complete this course successfully, to finish all the projects in a professional and meaningful manner, and to fulfill the goals set for each project, it is important that you:

- Work as hard as you can and to the best of your abilities
- Understand the parameters and expectations for each project. Demos are given almost every class meeting, and will not be repeated. Most projects also have video tutorials available.
- Be prepared with research, supplies and assignments as required - coming to class unprepared is unacceptable

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## **REQUIRED TEXTS**

NONE

## **RECOMMENDED TEXTS**

- Books, Boxes and Portfolios, Franz Zeier
- No Plastic Sleeves, Larry Volk & Danielle Currier
- Structure of the Visual Book, Keith A. Smith (ANY book by this author)
- Artist Books: A Critical Anthology and Sourcebook, Joan Lyons, ed.
- The Century of Artists' Books, Johanna Drucker
- Digital Book Design and Publishing, Douglas Holleley

## **SUPPLIES**

- bonefolder
- x-acto or snap knife
- metal ruler (12" or 18" )
- binder's awl
- paper and bookboard as necessary

## **ATTENDANCE**

Attendance will be taken at the beginning of each class session, however, attendance for this course is NOT mandatory. Be aware, most students will need to come to class in order to learn the skills necessary to complete the projects and if you decide not to come to class, you can not come to office hours expecting to be taught anything you missed in your absence.

If you miss class, you (and only you) are responsible for the content you miss when you're absent—**DO NOT** email me to ask what you missed during your absence as these emails will not receive a response. There are no excuses for not staying caught up and coming to class prepared:

- Make friends with whom you can text or email when you are absent to find out what you missed in class.
- The itinerary on D2L lists exactly what was covered in class and what you need to do to stay caught up.

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WEEK	TOPIC
1	Overview of syllabus and course: policies, procedures, supplies and suppliers
2	Project 1: Single Sheet Books
3	Project 2: Pamphlet Stitch
4	Project 3: Accordion Fold
5	Project 4: Japanese Stab Binding
6	Final Project: Signature Sewn Book (Step I)
7	Final Project: Signature Sewn Book (Step II)
8	Final Project: Signature Sewn Book (Step III)
9	Final Project: Signature Sewn Book (Step IV)
10	Open Work Days
11	FINALS

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## **COURSE WORK**

This course revolves around projects designed to reinforce material covered in class lectures. Periodically we'll have assigned reading as well as quizzes, but these will not be a surprise. Class time will be divided amongst demos, and lab time. There is no midterm in this class.

## **IMPORTANT**

- Late work is only accepted up to one week after it's due. Grades for late work will automatically receive a reduction of 20%. After one week past the due date, it will not be accepted at all and will receive a zero grade.
- Assignments that are turned in on time can be reworked and resubmitted one more time, up to a week after the initial grade was received. Late work can not be resubmitted. So, it's in your best interest to turn your work in on time, and to revise and resubmit it when necessary.
- Forgetting to submit an assignment or submitting it incorrectly is the same as not submitting it at all. Failure to submit an assignment or submitting it incorrectly results in a zero grade for that assignment.

## **RESOURCES**

### **LYNDA.COM**

DePaul has recently acquired an institution-wide license for lynda.com, which is a wonderful resource for all kinds of technical training. You'll need to sign in with your DePaul user ID and password.

## **DEPAUL GRAPHIC DESIGN MAILING LIST**

Be sure to sign up for the DePaul Graphic Design Mailing List: <https://mailman.depaul.edu/mailman/listinfo/design>.

## **COMPUTER LABS**

Computer labs are available for your use outside of class. For schedule information, please check here: [www.cdm.depaul.edu/cim/academics/Pages/CIMLabResources.aspx](http://www.cdm.depaul.edu/cim/academics/Pages/CIMLabResources.aspx). You'll need to swipe into the rooms with your DePaul ID, so be sure it's activated.

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## GRADING

Each project grade is based on the following components of your work. Bear in mind that not every project will require the same amount of each component.

- **THOUGHT:** This is the intellectual or conceptual component of a project. You might equate it with art direction or strategy.
- **STRUCTURE:** Your use of the basic 'elements and principles of design' as we say. How well you've managed to communicate the previous component. Sometimes we call these two aspects of our work: form and content.
- **CRAFT:** Ability to follow project parameters and instructions. Attention to detail.
- **PROCESS:** This is where we collect some aspects of our work that are perhaps a bit more intangible. Both 'effort' and 'professionalism' fall into this category. Your ability to show up to class on time, participate meaningfully in critiques, attempt things that seem beyond your reach, etc.

## FINAL GRADE TRANSLATION SCALE

The grade scale used in this course is that already built in to D2L and is as follows:

A	95 - 100	C	73 - <77
A-	90 - <95	C-	70 - <73
B+	87 - <90	D+	65 - <70
B	83 - <87	D	60 - <65
B-	80 - <83	F	<60
C+	77 - <80		

## FINAL GRADE WEIGHT BREAKDOWN

Final Grade

Quizzes 10%

Assignments 70%

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## **UNIVERSITY INFORMATION**

### **ONLINE COURSE EVALUATIONS**

Evaluations are a way for students to provide valuable feedback regarding their instructor and the course. Detailed feedback will enable the instructor to continuously tailor teaching methods and course content to meet the learning goals of the course and the academic needs of the students. They are a requirement of the course and are key to continue to provide you with the highest quality of teaching. The evaluations are anonymous; the instructor and administration do not track who entered what responses. A program is used to check if the student completed the evaluations, but the evaluation is completely separate from the student's identity. Since 100% participation is our goal, students are sent periodic reminders over three weeks. Students do not receive reminders once they complete the evaluation. Students complete the evaluation online in CampusConnect.

### **ACADEMIC INTEGRITY**

This course will be subject to the university's academic integrity policy. More information can be found at <http://academicintegrity.depaul.edu/>.

### **PLAIGARISM**

The university and school policy on plagiarism can be summarized as follows: Students in this course should be aware of the strong sanctions that can be imposed against someone guilty of plagiarism. If proven, a charge of plagiarism could result in an automatic f in the course and possible expulsion. The strongest of sanctions will be imposed on anyone who submits as his/her own work any assignment which has been prepared by someone else. If you have any questions or doubts about what plagiarism entails or how to properly acknowledge source materials be sure to consult the instructor. Be aware that I am obligated as a professor in the university to report all academic integrity violations, no matter how minor they may seem.

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## **ACADEMIC POLICIES**

All students are required to manage their class schedules each term in accordance with the deadlines for enrolling and withdrawing as indicated in the University Academic Calendar. Information on enrollment, withdrawal, grading and incompletes can be found on the DePaul University website.

## **INCOMPLETE**

An incomplete grade is a special, temporary grade that may be assigned by an instructor when unforeseeable circumstances prevent a student from completing course requirements by the end of the term and when otherwise the student had a record of satisfactory progress in the course. An incomplete grade is given only for an exceptional reason such as a death in the family, a serious illness, etc. Any such reason must be documented.

Any incomplete request must be made at least two weeks before the final, and approved by the Dean of the College. Any consequences resulting from a poor grade for the course will not be considered as valid reasons for such a request.

## **STUDENTS WITH DISABILITIES**

Students who feel they may need an accommodation based on the impact of a disability should contact the instructor privately to discuss their specific needs. All discussions will remain confidential.

To ensure that you receive the most appropriate accommodation based on your needs, contact the instructor as early as possible in the quarter (preferably within the first week of class), and make sure that you have contacted the Center for Students with Disabilities (CSD) at: Lewis Center 1420, 25 East Jackson Blvd | Phone number: (312) 362-8002 | Fax: (312)362-6544 | TTY: (773)325.7296

**THIS SYLLABUS IS SUBJECT TO CHANGE AS NECESSARY DURING THE QUARTER**