

## **POST 200: *Editing II***

Course: **POST 200 – Editing II** Syllabus Date: **11-21-2023**  
Section: **501 – Winter 2024**  
Class Number: 23054  
Meeting Time: Thursdays 1:30 – 4:45 PM  
Location: DePaul Center C106C at Loop Campus

Instructor: **Michael Flores**  
Email: [michael.flores@depaul.edu](mailto:michael.flores@depaul.edu)  
Website: [www.michaelxflores.com](http://www.michaelxflores.com)  
Office: Online via Zoom  
Phone: 312-362-1284  
Office Hours: Mondays – **9:00 AM – 10:30 AM**

### **Course Description:**

This course expands on topics covered in POST 110 (formerly DC 220). Emphasis is on developing the student's understanding of the art of cinematic storytelling and montage. Work on more advanced projects is integrated into the class as a means of mastering advanced editing tools and techniques.

### **Learning Goals:**

Upon successful completion of this course, students will be expected to:

- Recognize Premiere Pro CC tools and shortcuts
- Apply advanced editing workflows and techniques
- Analyze shots, story structure, and various editing techniques
- Evaluate the significance of different editorial decisions
- Create films using Premiere Pro

**Prerequisites:** POST 110 (formerly DC 220)

**Software:** Adobe Premiere Pro Creative Cloud

**Recommended Materials/Equipment:** An external hard drive with a minimum of 500 GB

**Textbook:** There are no textbooks assigned for this course.

**linkedin.com/learning:** Subscription is included with tuition.

**Course Management System:** D2L

**Changes to Syllabus:** This syllabus is subject to change as necessary during the quarter.

### **Drop Dates:**

January 19, 2024 – Last day to drop classes with no penalty

January 20, 2024 – Grades of “W” assigned for classes dropped on or after this day

February 23, 2024 – Last day to withdraw from classes

## Course Schedule:

### **Week 1 (Jan. 11<sup>th</sup>) – DUE: Basic Premiere Pro Test & Quiz 1 by 11:59 PM on Jan. 12<sup>th</sup>**

*View:* Introduction to the Class and Assignments

*linkedin.com/learning – Premiere Pro 2020 Essential Training, Section 2*

*Assign:* **Quiz 1 & Basic Premiere Pro Test** (Due by 11:59 PM on Friday, Jan. 12<sup>th</sup>)  
**Subtext Assignment** (Due Week 3)  
**Multi-Cam Assignment** (Due Week 4)  
**Project 1 – Narrative Film** (Due Week 5)

### **Week 2 (Jan. 18<sup>th</sup>) – Quiz 2 by 11:59 PM on Jan. 17<sup>th</sup>**

*View:* Organizing Your Project & Setting Up Sequences

Exporting Your Project & Adding Timecode Overlay

*linkedin.com/learning – Premiere Pro 2020 Essential Training, Sections 3-4*

### **Week 3 (Jan. 25<sup>th</sup>) – DUE: Subtext Assignment & Quiz 3 by 11:59 PM on Jan. 24<sup>th</sup>**

*View:* Script Notes & Dailies/Scene Organization

Premiere Pro Shortcuts

Multi-Cam Editing Demo

*linkedin.com/learning – Premiere Pro 2020 Essential Training, Sections 5-6*

### **Week 4 (Feb. 1<sup>st</sup>) – DUE: Multi-Cam Assignment & Quiz 4 by 11:59 PM on Jan. 31<sup>st</sup>**

*View:* Sound Slides & Demo

*linkedin.com/learning – Premiere Pro 2020 Essential Training, Section 7*

### **Week 5 (Feb. 8<sup>th</sup>) – DUE: Project 1 & Quiz 5 by 11:59 PM on Feb. 7<sup>th</sup>**

*View:* Working with Effects

Manipulating Clip Speed

*linkedin.com/learning – Premiere Pro 2020 Essential Training, Sections 8-10*

*Assign:* **30-Second Commercial** (Due Week 7)

**Project 2 – Documentary Film** (Part 1: Due Week 8 – Part 2: Due Week 10)

### **Week 6 (Feb. 15<sup>th</sup>) – DUE: Feedback for Project 1 & Quiz 6 by 11:59 PM on Feb. 14<sup>th</sup>**

*View:* Basic Color Correction

*linkedin.com/learning – Premiere Pro 2020 Essential Training, Section 11*

### **Week 7 (Feb. 22<sup>nd</sup>) – DUE: 30-Second Commercial & Quiz 7 by 11:59 PM on Feb. 21<sup>st</sup>**

*View:* Documentary Editing/Creating Selects

### **Week 8 (Feb. 29<sup>th</sup>) – DUE: Project 2, Part 1 & Quiz 8 by 11:59 PM on Feb. 28<sup>th</sup>**

*View:* Preparing & Delivering Deliverables

### **Week 9 (Mar. 7<sup>th</sup>)**

*View:* Working as an Editor/Assistant Editor

*Do:* Online Teaching Evaluation

### **Week 10 (Mar. 14<sup>th</sup>) – DUE: Project 2, Part 2 by 11:59 PM on Mar. 13<sup>th</sup>**

### **Finals Week (Mar. 20<sup>th</sup>) – DUE: Feedback for Project 2 by 11:59 PM on Mar. 20<sup>th</sup>**

## Grading:

|                         |     |
|-------------------------|-----|
| Quizzes                 | 10% |
| Basic Premiere Pro Test | 10% |
| Subtext Assignment      | 10% |
| Multi-Cam Assignment    | 10% |
| Project 1 (narrative)   | 20% |
| Feedback for Project 1  | 5%  |
| 30-Second Commercial    | 10% |
| Project 2 (documentary) | 20% |
| Feedback for Project 2  | 5%  |

|            |            |            |
|------------|------------|------------|
| A = 93-100 | A- = 90-92 |            |
| B+ = 87-89 | B = 83-86  | B- = 80-82 |
| C+ = 77-79 | C = 73-76  | C- = 70-72 |
| D+ = 67-69 | D = 60-66  |            |
| F = 0-59   |            |            |

## Projects/Assignments:

Students are expected to turn in all assignments by the established deadlines. The organization of your editing projects is a significant part of your grade. **LATE PROJECTS/ASSIGNMENTS** can be turned in within one week of the due date; however, your grade on the assignment will be reduced by 1 letter grade. All project files and movies will be uploaded to the **D2L Submissions folder**.

## Basic Premiere Pro Test, Subtext Assignment, and Multi-Cam Assignment:

As long as these assignments are turned in on time, they can be made up and turned in again for more points; however, all resubmissions must be turned in within two weeks of the due date. Missed assignments can be turned in within one week of the due date; however, your grade on the assignment will be reduced by 1 letter grade and no resubmissions will be accepted. **Resubmissions will not be accepted for assignments other than these.**

## Quizzes:

There will be weekly multiple-choice quizzes in D2L. The Week 1 quiz is due on the Friday of Week 1. All other quizzes are due by 11:59 PM on the day before class for the week. For example, if class is on Thursday, then the quiz for that week will be due on Wednesday. The quizzes will cover the lecture videos, which can be found in D2L. Each quiz will consist of 5 multiple-choice questions and will be timed (7 minutes). You will have 3 opportunities to take each quiz and your highest score will be recorded. The questions will be randomized so that each attempt consists of different questions.

## Professionalism:

Being responsive to emails and keeping up on assignments/projects are part of your responsibilities as a filmmaker/student. If you ever have any questions or concerns, please don't hesitate to reach out. It's always better to communicate than to say nothing.

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## University Policies

### Online Course Evaluations:

Evaluations are a way for students to provide valuable feedback regarding their instructor and the course. Detailed feedback will enable the instructor to continuously tailor teaching methods and course content to meet the learning goals of the course and the academic needs of the students. They are a requirement of the course and are key to continue to provide you with the highest quality of teaching. The evaluations are anonymous; the instructor and administration do not track who entered what responses. A program is used to check if the student completed the evaluations, but the evaluation is completely separate from the student's identity. Since 100% participation is our goal, students are sent periodic reminders over three weeks. Students do not receive reminders once they complete the evaluation. Students complete the evaluation online in CampusConnect.

### Academic Integrity and Plagiarism:

This course will be subject to the university's academic integrity policy. More information can be found at <http://academicintegrity.depaul.edu/>. If you have any questions be sure to consult with your professor.

### Academic Policies:

All students are required to manage their class schedules each term in accordance with the deadlines for enrolling and withdrawing as indicated in the University Academic Calendar. Information on enrollment, withdrawal, grading and incompletes can be found at: [cdm.depaul.edu/enrollment](http://cdm.depaul.edu/enrollment).

### Students with Disabilities:

Students who feel they may need an accommodation based on the impact of a disability should contact the instructor privately to discuss their specific needs. All discussions will remain confidential.

To ensure that you receive the most appropriate accommodation based on your needs, contact the instructor as early as possible in the quarter (preferably within the first week of class), and make sure that you have contacted the Center for Students with Disabilities (CSD) at: [csd@depaul.edu](mailto:csd@depaul.edu).

Center for Students with Disabilities (CSD)  
Lewis Center 1420  
25 East Jackson Blvd.  
Phone number: (312) 362-8002  
Fax: (312) 362-6544  
TTY: (773) 325-7296