

COURSE SYLLABUS • Editing 1

Course: DC 220–507 • Winter 2019 • T Th 3:10 – 4:40 pm  
14 East Jackson 513    Lecture & Lab    Instructor: Martin Bernstein

Office Hours: Thursdays 1:30–3:00 PM • CDM Room 701  
E-mail: [mbernst@cdm.depaul.edu](mailto:mbernst@cdm.depaul.edu) or [martyx15@earthlink.net](mailto:martyx15@earthlink.net)  
Phone: (312) 498–8410

Homepage D2L: <https://d2l.depaul.edu/d2l/home/668086>

Course Description (from catalog)

Students analyze and assemble dramatic scenes under a variety of conditions and narrative strategies. Editing theories, techniques and procedures, issues of continuity, effects, movement and sound are examined as they relate to the fundamentals of cinematic montage and visual storytelling. Prerequisite: NONE.

Summary of course

This course is an introduction to Adobe Premier Pro along with related applications. Utilizing a workshop atmosphere in combination with lectures, demonstrations, readings, and projects, students will take their first steps toward a technical mastery of the art and craft of digital cinema editing.

COURSE OBJECTIVES:

- Knowledge of the creative basics of digital video editorial
- Proficiency in using Adobe Premier Pro CC
- Understanding of related applications used in post-production such as audio mixing, color correction, compression to save space and speed transmission
- Knowledge of formats, format conversion, and aspect ratios, codecs
- On the creative side, the power of editing to manipulate a viewer's mind and emotions, the responsibility that goes with that power, editing as the final writing of a story, editing aesthetics, and discovering one's own personal editing style will all be present every step of the way through this course.

TEXTBOOKS • **Recommended, not Required**

Adobe Premiere Pro CC Classroom in a Book (2014 Release)

- Publisher: Adobe Press; Published Sep 3, 2014
- ISBN-10: 0-13-392705-9
- ISBN-13: 978-0-13-392705-4

• **Required**

In the Blink of an Eye (Revised 2nd Edition)

- Author: Walter Murch
- Publisher: Silman-James Pr; 2 Revised edition (August 1, 2001)
- ISBN-10: 1879505622
- ISBN-13: 978-1879505629

Additional Resources: **Lynda.com** – Subscription is included with tuition  
Account signup particulars provided by CDM email

**REQUIRED SUPPLIES:**

1 500GB or 1 TB external hard drive with USB3 and/or Thunderbolt ports for storing project data files and media assets

1 USB flash drive for project data file backup

Headphones for use when working in the lab

All class exercises and home assignments deal with projects and media stored on a hard drive. All hard drives fail! Hardware problems are not acceptable as an excuse for late submissions so back up all projects & all media on a secondary hard drive. ***Do not leave your projects on the lab computer.***

Grading

Assignment # 1 10%

Assignment # 2 10%

Assignment # 3 10%

Assignment # 4 10%

Assignment # 5 10%

Assignment # 6 15%

Lab Practical Exam 20%

Class Participation/Quizzes 15%

• A indicates excellence, B indicates good work, C indicates satisfactory work, D work is unsatisfactory in some respect, F is substantially unsatisfactory work.

Grading Scale

A = 100-93, A- = 92-90, B+ = 89-87, B = 86-83, B- = 82- 80, C+ = 79-77, C = 76-73, C- = 72-70, D+ = 69-67, D = 66-63, D- = 62-60, F = 59-0

Assignments:

Assignment # 1: Rough Cut of Action–Music Project

Assignment # 2: Fine Cut of Action–Music Project

Assignment # 3: Rough Cut of Dialog Project

Assignment # 4: Fine Cut of Dialog Project

Assignment #5: Stealomatic Rough Cut

Assignment #6: Stealomatic Fine Cut

Action–Music – this is a showdown between rival gangs – with a twist. You will import dailies, organize, and then edit the footage into a rough cut for Assignment # 1. Then you will refine your edit and add music, SFX, titles for assignment # 2.

Dialog Project – this is a simple dialog exercise. As with the first one, you will import footage, edit and revise, using more sophisticated techniques of reaction, overlapping, etc. The fine cut will require revisions per critique, add music, titles, color correction, filters, etc.

Stealomatic – sometimes referred to a Videomatic. A Stealomatic is typically a test or sketch of an idea for a TV spot or PSA using found or stolen footage. For Assignment #5 you will create an original Stealomatic on a subject/topic of your choice. Typically this will be still photos and video (grabbed from the web), titles, and music. You may use Voice Over but I discourage this unless you know what you are doing in terms of VO recording. Target length for your Stealomatic is approximately 3 minutes.

Ideas for Stealomatics will be discussed in class. You will have to present your idea in class on a date to be determined. Think in terms of a promo for a city or place (What happens in Vegas, etc), or a PSA about a social issue, a subject about which you are passionate. Remember, great stories are about conflict, opposing forces. A few subjects are not appropriate for this assignment: no professional sports, no gaming or animation, no profiles of nihilist, suicidal individuals, excessively violent, racist or profane. All topics subject to instructor approval. Assignment # 6 will be a fine cut of your Stealomatic, with ***substantial revisions***, finishing elements.

Lab Practical Exam – this will be administered individually ***BEFORE*** the final exam date, and will be scheduled in advance. I will explain the parameters in class.

FINAL EXAM DATE: ***Tuesday, March 19, 2019 • 2:30 to 4:45 PM***

- **NOTE TIME CHANGE** ● Attendance is required. University policy requires a class meeting with significant coursework or lecture. Since the Lab Practical Exam on the last regular day of class is our actual final exam, we will use this session to screen final projects.

Finished Assignment # 6 due in class. **Turn in or upload Fine Cut of Final Project by 8:30 PM – evening before class session.** Screen all projects.

#### ASSIGNMENT SUBMISSION

**The nature of work in the media professions is deadline specific. Assignments for this course must be turned in by the posted deadline, or they will be marked down by 50%, and in any case, must be submitted.** Since online upload of assignment files is available, this requirement is realistic as well as practical. Assignments more than one week late will be marked as “0”.

#### COURSE SCHEDULE

##### *Week 1*

*Day 1: Introduction, Overview, Syllabus, Assignments, Hard Drives Flash Drives*

*Day 2: Adobe Premier Pro: Workflow & Organization, Project Panel, Source & Program Monitors, Timeline • IMPORT Project 1: Friends of the Family*

*Week 2*

*Day 1: Action Editing: Assembly, Insert & Overwrite Editing, Trimming*

*Day 2: Editing in the Timeline, Exporting to QuickTime, Formats & Codecs*

*Week 3*

*Day 1: PROJECT 1 DUE: Action 1st Cut, Screen & Critique*

*Day 2: MURCH Discussion, In Class Editing - Action Project*

*Week 4*

*Day 1: Import Music, Title Superimpose, Scrolling End Titles*

*Day 2: PROJECT 2 DUE: Action FINE CUT • Begin DIALOG PROJECT*

*Week 5*

*Day 1: Dialog Editing: Selects, Assembly, Reactions, Audio*

*Day 2: Dialog Project - Advanced Editing: Mattes, J & L Cuts, Color Correction*

*Week 6*

*Day 1: PROJECT 3 DUE: Dialog 1st Cut, Screen & Critique*

*Day 2: MURCH Discussion, STEALOMATICS, PSAs & TV Promos: Finding elements on the web, importing JPEGs, YouTube video, music*

*Week 7*

*Day 1: PROJECT 4 DUE: Dialog FINE CUT • Present STEALOMATIC Ideas*

*Day 2: Advanced Editing: Special Effects, Filters, Basic Motion*

*Week 8*

*Day 1: Advanced Editing: Titles, Multiple Layers*

*Day 2: In Class Editing • Troubleshooting*

*Week 9*

*Day 1: PROJECT 5 DUE: STEALOMATIC 1st CUT - Screen & Critique*

*Day 2: Review for Lab Practical Exam*

*Week 10*

*Day 1: LAB PRACTICAL EXAM*

*Day 2: Guest Lecture*

**FINAL EXAM – Tuesday, March 19, 2019 • 2:30 to 4:45 PM • NOTE TIME CHANGE**

**Final Projects Due: Submitted to D2L Submissions by 8:30 PM on March 18, 2019**

**NOTE:** Course schedule published in this syllabus is subject to change, update. All current updates will be published on D2L and will supersede schedule published herein.

*DePaul CDM Important Dates • WINTER 2019*

*PLEASE NOTE: Some courses have fewer meeting dates due to national holidays, and instructors are expected to replace those class meetings with online activities or assignments. For questions related to online course planning and design, contact your college's or school's instructional technology consultant. You can find more information on the Faculty Instructional Technology Services website at <https://offices.depaul.edu/fits/Pages/default.aspx>.*

*All dates are subject to change. DePaul University reserves the right to alter its academic calendar when the need arises.*

<i>Saturday January 5, 2019</i>	<i>Begin WQ2019 classes</i>
<i>Friday January 11, 2019</i>	<i>11:59 PM Deadline to add classes to WQ2019 schedule</i>
<i>Friday January 18, 2019</i>	<i>Last day to drop WQ2019 classes with no penalty (100% refund of tuition if applicable and no grade on transcript)</i>
<i>Friday January 18, 2019</i>	<i>Last day to select pass/fail option for WQ2019 classes</i>
<i>Saturday January 19, 2019</i>	<i>Grades of "W" assigned for WQ2019 classes dropped on or after this day</i>
<i>Monday January 21, 2019</i>	<i>Martin Luther King Day - University officially closed</i>
<i>Friday January 25, 2019</i>	<i>Last day to select auditor status for WQ2019 classes</i>
<i>Saturday February 2, 2019</i>	<i>Begin WQ2019 optional mid-term exam week</i>
<i>Friday February 8, 2019</i>	<i>End WQ2019 optional mid-term exam week</i>
<i>Friday February 22, 2019</i>	<i>Last day to withdraw from WQ2019 classes</i>
<i>Friday March 15, 2019</i>	<i>End WQ2019 Day &amp; Evening Classes</i>
<i>Saturday March 16, 2019</i>	<i>Begin WQ2019 Day &amp; Evening Final Exams</i>
<i>Friday March 22, 2019</i>	<i>END WINTER QUARTER 2019</i>
<i>Friday March 22, 2019</i>	<i>End WQ2019 Day &amp; Evening Final Exams</i>
<i>Saturday March 23, 2019</i>	<i>Begin Spring Break</i>
<i>Friday March 29, 2019</i>	<i>"R" grades issued Winter 2018 lapse to "F"</i>
<i>Friday March 29, 2019</i>	<i>End Spring Break</i>
<i>Friday March 29, 2019</i>	<i>GRADES DUE: WINTER QUARTER 2019</i>

### **Changes to Syllabus**

This syllabus is subject to change as necessary during the quarter. If a change occurs, it will be thoroughly addressed during class or posted under Announcements in D2L, sent via email.

### **Online Course Evaluations**

Evaluations are a way for students to provide valuable feedback regarding their instructor and the course. Detailed feedback will enable the instructor to continuously tailor teaching methods and course content to meet the learning goals of the course and the academic needs of the students. They are a requirement of the course and are key to continue to provide you with the highest quality of teaching. The evaluations are anonymous; the instructor and administration do not track who entered what responses. A program is used to check if the student completed the evaluations, but the evaluation is completely separate from the

student's identity. Since 100% participation is our goal, students are sent periodic reminders over three weeks. Students do not receive reminders once they complete the evaluation. Students complete the evaluation online in [CampusConnect](#).

### **Academic Integrity and Plagiarism**

This course will be subject to the university's academic integrity policy. More information can be found at <http://academicintegrity.depaul.edu/>. If you have any questions be sure to consult with your professor.

### **Academic Policies**

All students are required to manage their class schedules each term in accordance with the deadlines for enrolling and withdrawing as indicated in the [University Academic Calendar](#). Information on enrollment, withdrawal, grading and incompletes can be found at: [cdm.depaul.edu/enrollment](http://cdm.depaul.edu/enrollment).

### **Students with Disabilities**

Students who feel they may need an accommodation based on the impact of a disability should contact the instructor privately to discuss their specific needs. All discussions will remain confidential. To ensure that you receive the most appropriate accommodation based on your needs, contact the instructor as early as possible in the quarter (preferably within the first week of class), and make sure that you have contacted the Center for Students with Disabilities (CSD) at: [csd@depaul.edu](mailto:csd@depaul.edu).

Lewis Center 1420, 25 East Jackson Blvd.

Phone number: (312)362-8002

Fax: (312)362-6544

TTY: (773)325.7296

### **Course Policies as Suggested by the Dean of Students Office**

**Attendance:** Students are expected to attend each class and to remain for the duration. Coming 15 minutes late or leaving 15 minutes early constitutes an absence for the student. The overall grade for participation drops one-third after any absence. Three absences for any reason, whether excused or not, may constitute failure for the course.

**Class Discussion:** Student participation in class discussions will be measured in two ways. First, students are highly encouraged to ask questions and offer comments relevant to the day's topic. Participation allows the instructor to "hear" the student's voice when grading assignments. Secondly, students will be called upon by the instructor to offer comments related to the reading assignments. Students must keep up with the reading to participate in class discussion.

**Attitude:** A professional and academic attitude is expected throughout this course. Measurable examples of non-academic or unprofessional attitude include but are not limited to: talking to others when the instructor is speaking, mocking another's opinion, cell phones ringing, emailing, texting or using the internet whether on a phone or computer. If any issues arise a student may be asked to leave the classroom. The professor will work with the Dean of Students Office to navigate such student issues.

**Civil Discourse:** DePaul University is a community that thrives on open discourse that challenges students, both intellectually and personally, to be [Socially Responsible Leaders](#). It is the expectation that all dialogue in this course is civil and respectful of the dignity of each student. Any instances of disrespect or hostility can jeopardize a student's ability to be successful in the course. The professor will partner with the Dean of Students Office to assist in managing such issues.

**Cell Phones/On Call:** If you bring a cell phone to class, it must be off or set to a silent mode. Should you need to answer a call during class, students must leave the room in an undistruptive manner. Out of respect to fellow students and the professor, texting is never allowable in class. If you are required to be on call as part of your job, please advise me at the start of the course.