

Fall 22 | Tuesdays 1:15 pm – 4:30 pm

**Course Modality:** In person - Cinespace Room 101 & Stage 21B

**Instructor:** Lori Felker (she/her)

**Office:** CDM 463

**Phone:** (Office) 312-362-8615

**Email:** lfelker@depaul.edu

**Office hours:** Thursday 10:30am-12:00pm, CDM 463 or Zoom, by appointment.

Please schedule or email me at least 24 hours in advance.

### Course Description and Prerequisites

This course is an overview of the technologies and aesthetic principles of cinematography. The concepts covered will include digital formats, measurement and control of exposure, basic lens properties, camera support and movement, rules of composition and the placement and control of light. Class sessions will consist of lectures, demonstrations, hands-on exercises and screenings of selected film clips which demonstrate specific cinematography techniques. **PREREQUISITE:** FILM 110

### Learning Outcomes:

- recognize and construct methods of visual communication.
- effectively operate an HD camera.
- identify and emulate effective lighting techniques.
- control the story from a visual perspective – color, movement, composition, focus and lighting.

**Content Warning:** Screenings in this class mainly consist of short excerpts to demonstrate particular cinematographic techniques and approaches. I will do my best to avoid clearly triggering or harmful film clips, but I am sensitive to the fact that we all find different things offensive, scary, and triggering. I will warn the class ahead of time about any noteworthy content in the clips and I will also warn you if the film beyond the excerpt is intense or controversial (in case the excerpt makes you want to see the entire film). Please let me know, as soon as you feel comfortable, if you're aware of any type of subject matter that might be upsetting to you. If I inadvertently show something upsetting, I hope you feel comfortable telling me about it so that I can take it into consideration in future classes. We all need to make each other feel safe and I expect we will all learn a few things from each other.

### Textbooks and printed resources:

Required Text: *Cinematography Theory and Practice* by Blain Brown Third Edition

Each week has chapters assigned to it that supplement our class topic. You can read the chapters before or after the class depending on your style of learning.

Handouts: As assigned on D2L

**Course Materials/Software:** A pair of leather/suede gloves for lighting is suggested.

An editing platform (Final Cut Pro, Premiere Pro, or Avid) Quicktime, Word processing program

**Changes to Syllabus:** This syllabus is subject to change as necessary during the quarter. If a change occurs, it will be thoroughly addressed during class, posted under Announcements in D2L and sent via email.

### Grading:

Class participation & In Class Activities	50%
Quizzes	15%
Assignment - A Short Story	10%
Assignment - Camera Test	5%
Assignment - Lighting Exercise	5%
Final Project - Scene	10%
Final Cut of Scene Edits	5%

A = 100-93	A- = 92-90	
B+ = 89-88	B = 87-83	B- = 82-80
C+ = 79-78	C = 77-73	C- = 72-70
D+ = 69-68	D = 67-63	D- = 62-60
F = 59-0		

## **Standards for Achievement:**

**Grade A:** Student performs in an outstanding way. Student exhibits achievement and craftsmanship in all work. Design criteria is exceeded and student challenges him/herself in project design. Student exhibits commitment to expanding ideas, vocabulary and performance.

**Grade B:** Student performs beyond the requirement of the project. Student exhibits above average progress and craftsmanship. A design criterion is exceeded. Student exhibits above average interest in expanding idea, vocabulary, and performance.

**Grade C:** Criteria of assignment is met, and all requirements are fulfilled. Student shows average quality work and minimum time and effort on projects. Student shows moderate interest.

**Grade D:** Student performance is uneven and below average. Requirements for projects are only partially fulfilled. Minimal interest is shown and attendance, participation and involvement are inadequate.

**Grade F:** Student fails to meet minimum course requirements and shows no interest. Levels of participation and craftsmanship are extremely poor. Student's attendance is inadequate.

**Digital Assignments:** All assignments handed in digitally must have a visual "slate" with your name and title of assignment, and the file name should contain your name.

**Class Participation:** Along with showing up, you are expected to join in class discussions, critique other people's work, and participate in workshops. You'll notice that a portion of your grade are the "in class" exercises. If you miss the class, you get a 0. You can do a make up assignment but it will be out of class, and won't be as much fun or rewarding. Communication and collaboration are essential to cinematography.

## **Requesting an incomplete grade:**

An incomplete grade is a special, temporary grade that may be assigned by an instructor when unforeseeable circumstances prevent a student from completing course requirements by the end of the term and when otherwise the student had a record of satisfactory progress in the course. All incomplete requests must be approved by the instructor of the course and a CDM Associate Dean. Only exceptions cases will receive such approval. Information about the Incomplete Grades policy can be found at

<http://www.cdm.depaul.edu/Current%20Students/Pages/Grading-Policies.aspx>

**Attendance:** Classes will consist of lecture, screenings, discussion, and creative exercises. Since we do most of the work in class, attendance is mandatory to get the full value of the class. An absence is defined as not showing up for class, or arriving more than 15 minutes late, or missing any 15 minute period during class time. I will take attendance at the beginning of every class. If you arrive less than 15 minutes late, and do not sign in make sure you let me know you are present so I do not mark you absent. Any absences will result in a reduction of the attendance/participation grade. Anyone who misses 3 classes will automatically drop a letter grade. Anyone who misses 4 classes will automatically fail. However, if you are legitimately sick, please stay home. Please email me at [lfelker@depaul.edu](mailto:lfelker@depaul.edu) if you are going to miss class.

## **COVID considerations --**

Keeping our DePaul community safe is of utmost importance in the pandemic. DePaul's COVID-19 response plans are based on the latest guidance from the Centers for Disease Control and Prevention, the Chicago Department of Public Health and the university's medical advisor from AMITA Health. Students should take proper precautions to safeguard their health. It is important for everyone at DePaul to monitor yourself for COVID-19 symptoms, test when you feel sick and stay home to avoid exposing others if you are sick. For the latest news and resources, please visit [DePaul's response to COVID-19 page](#).

**Cinespace specific:** At Cinespace, all of the TV shows next to us are still masking and testing up to three times a week for all crew members. Because of the DePaul vaccine mandate, DePaul's Cinespace area is "masks encouraged but not required" facility just like the rest of DePaul. **However, please wear a mask while in the common areas of Cinespace** such as the breezeway to and from the shuttle. And please note that masks are still required while on the DePaul Shuttle. There may be occasional situations where more comprehensive masking will be required, such as the hiring of SAG talent in a student shoot in our space. In those situations, we will ask that all comply by the rules laid out by the actor's union contract.

## IMPORTANT INFO FOR SCA // PRODUCTION CLASSES:

**\*ANNUAL MANDATORY SAFETY TRAINING\***: Each SCA student must go through SCA Production Training before having access to reserve production equipment from any of our equipment centers. This online training is accessible through SCA Central on D2L to do at your own pace. You can find it by clicking on "SCA Production Training" in the blue box at the top of SCA Central.

**Equipment:** The **Canon C100** will be used in class. For out of class assignments, you have access to the Canon C100 camera packages and tungsten, Kino Flo and LED kits, plus a variety of grip equipment.

**Equipment Certification:** In this course, students will be instructed on the "safe and proficient" use of a variety of common industry tools. Certification is gained with the successful passing of this course and a posted grade of "B+" or better. This enables you to reserve and use the equipment for any future approved student production. If you receive a grade of "B-" or lower, you must schedule individual certification sessions with the Cage, Camera Vault or Cinespace for each item covered within the course. Note that DePaul Staff (or student workers) are present during these certification sessions to ensure that DePaul equipment is handled safely by you. They are not there to instruct you on how to accomplish the build or task. Only after you complete the certification testing session may they correct your mistakes, if any. Students may retake the certification on the following day or whenever the Cage, Camera Vault or Cinespace schedule allows.

**Working in Groups:** In this course you will be working in groups. A major component of film production is teamwork. It is your job as a team to work through conflicts, because if you don't, your project will suffer. If things get difficult, come to me as a team and I will help mediate/resolve the situation.

**Class Attire:** Come dressed for work. Certain clothing is required for production. You will be climbing ladders, picking up hot lamps and lifting heavy equipment, therefore no open toe shoes, NO FLIP FLOPS, and it is recommended that you do not wear dresses or skirts. Wear layers, even in winter or AC, sets can get warm!

**The Stage:** Our workshop/Lab time will be held on the production stage. Let's take good care of this fantastic space. There is no eating or drinking allowed on the stage. Wrap all equipment when finished and return to the designated area. The entire class will be held responsible to return the stage to the order it was in when found. NO STUDENT LEAVES CLASS until the stage is in proper condition.

**SCA Production Office:** *The Production office, located in LL Daley Building and at [production@cdm.depaul.edu](mailto:production@cdm.depaul.edu) is an invaluable resource to all DePaul student filmmakers. The office can answer general questions about navigating filming inside or outside of DePaul, SCA facilities and equipment, and provide resources for casting, insurance, crew calls, etc. Office hours are listed on the CDM Production Resources page [here](#).*

**SCA Central:** *Run by The Production Office, SCA Central is our online information hub, filled with resources including the SCA Production Handbook, pre-production templates, waivers/contracts, job listings, SCA events, local production community news & events, internship opportunities. [Bookmark it!](#)*

**SCA Production Handbook:** *Required reading for all SCA Students prior to equipment/stage/studio reservations, The SCA Production Handbook is an invaluable resource to all DePaul student filmmakers. Guidelines, policies, and procedures for filming at DePaul; using SCA facilities and equipment; and answers to questions regarding SCA resources and building contacts, are found inside. The handbook is updated regularly on [SCA Central](#) and also linked to the CDM Production Resources page [here](#).*

**Talent Waivers:** Talent waivers must be signed by any outside talent (non-DePaul students) and submitted to The Production Office **prior** to camera rolling for any projects. Waivers and other commonly used forms can be found on [SCA Central](#) under "Info & Forms".

**DePaul Production Insurance:** DePaul production insurance does not cover the use of fire (including pyrotechnics and fireplaces), use of vehicles for shooting (moving or stationary), or animals of any kind and is

therefore not permitted for SCA projects unless proof of personal production insurance is provided. Read more about DePaul's requirements via the SCA Production Handbook. Any questions about DePaul's insurance should be directed to The Production Office *well before* shooting begins ([production@cdm.depaul.edu](mailto:production@cdm.depaul.edu)).

**Use of Prop Weapons:** Rules and regulations MUST be followed when using prop weapons, including firearms. The instructor must approve the appearance of a prop weapon in any student film, including class syllabus assignments. An approved/signed Prop Weapon Request Form must be submitted to the Production Office prior to filming (find it on [SCA Central](#) under "Info & Forms"). For safety purposes, The Production Office may also review the filmmaker's plan for transportation of prop firearms prior to receiving approval for use.

**ABC - Always Be Careful:** Film and video production shoots can be hazardous. Above all, work safely in all situations and always think before you act. Please don't hesitate to ask faculty if you're unsure about anything regarding your shoot, in or out of class.

## SCHEDULE

Week	Date	Subject	In Class Exercise	Textbook Chapters that go with each week	Due
1	09/13	Introduction to the course and each other Start Camera Exercises	Stage tour Set up C100	-Writing with Motion -The Frame -Set Operations	
2	09/20	Camera Day! <b>Camera Test assigned</b>	Fun activities to learn the C100	-Cameras -Lighting	Quiz #1
3	09/27	-How to use the lights/grip stuff/electricity on the stage -Quality of light -Screen direction, blocking <b>Online lighting exercise assigned</b>	-Light demo and hands on exercise -Screen direction exercise -Quality of light Demo	-Continuity -Shooting Methods	Quiz #2 <b>DUE: Camera Test</b>
4	10/4	Exposure Tools demo and exercise	Lighting exercise to learn exposure tools	-Measuring Digital -Exposure	<b>DUE: Lighting exercise</b>
5	10/11	Operating, Camera Movement, Aspect Ratio, Framing, Composition <b>A short story assigned</b>	Operating exercise	-Optics and Focus -Language of the Lens	Quiz #3
6	10/18	Lenses, Sensor size, Resolution, Depth of Field	Fit it in the Frame exercise	-Visual Storytelling -Camera Movement	<b>DUE: A Short story</b>
7	10/25	LUT/camera/Looks/Color	Match the lighting Exercise	-Linear, Gamma, Log -Color -Image Control and Grading	Quiz #4

8	11/1	Lighting a shot with different moods/time of day <i>Plan next week's shoot, footage to be used for final</i>	-Lighting exercise – different moods/time of day -Plan scenes for next week		Quiz #5
9	11/8	Shooting your scene	Shoot scenes in class for final project		
10	11/15	Watch final scene edits Sets/Crews & the Business!	Critique!		<i>Scene edit due</i>
<i>Exam Week 11</i>	11/22	No in-class or sit down exam, but updated edits of your final project are due online.			<b>Updated Scene edits</b>

**\* Read Handouts as assigned. Watch videos as assigned. Check D2L for handouts and video links**

## UNIVERSITY RESOURCES & POLICIES:

**Examinations:** Students who do not take exams during the regularly scheduled time will receive a failing grade for the exam unless they have contacted the instructor in advance to arrange for a make-up exam. Make-up exams will be administered by the College according to its make-up exam schedule.

**Online Course Evaluations:** Evaluations are a way for students to provide valuable feedback regarding their instructor and the course. Detailed feedback will enable the instructor to continuously tailor teaching methods and course content to meet the learning goals of the course and the academic needs of the students. They are a requirement of the course and are key to continue to provide you with the highest quality of teaching. The evaluations are anonymous; the instructor and administration do not track who entered what responses. A program is used to check if the student completed the evaluations, but the evaluation is completely separate from the student's identity. Since 100% participation is our goal, students are sent periodic reminders over three weeks. Students do not receive reminders once they complete the evaluation.

Please see <https://resources.depaul.edu/teaching-commons/teaching/Pages/online-teaching-evaluations.aspx> for additional information.

**Academic Integrity and Plagiarism:** This course will be subject to the university's academic integrity policy. More information can be found at <http://academicintegrity.depaul.edu/>. If you have any questions, be sure to consult with your professor.

**Academic Policies:** All students are required to manage their class schedules each term in accordance with the deadlines for enrolling and withdrawing as indicated in the [University Academic Calendar](#). Information on enrollment, withdrawal, grading and incompletes can be found at: <http://www.cdm.depaul.edu/Current%20Students/Pages/PoliciesandProcedures.aspx>

**Students with Disabilities:** Students seeking disability-related accommodations are required to register with DePaul's Center for Students with Disabilities (CSD) enabling them to access accommodations and support services to assist with their success. There are two office locations:

- Loop Campus – Lewis Center #1420 – (312) 362-8002
- Lincoln Park Campus – Student Center #370 – (773) 325-1677

Students who register with the Center for Students with Disabilities are also invited to contact Dr. Gergory Moorhead, Director of the Center, privately to discuss how he may assist in facilitating the accommodations to be used in a course. This is best done early in the term. The conversation will remain confidential to the extent possible. Please see <https://offices.depaul.edu/student-affairs/about/departments/Pages/csd.aspx> for Services and Contact Information.



**Name & Pronouns:** I will gladly address you by the name and pronouns that you indicate. Please advise me of your name and/or your pronouns early in the quarter so that I may make appropriate notes in my records. Please also note that students may choose to identify within the University community with a first name that differs from their legal name, and they may also update their gender and gender pronouns. If a new name is identified, it will display as a “preferred name” in University-related systems and documents except where the use of the legal name is necessitated or required by University business or legal necessity. For more information and instructions on how to make these updates, please see the LGBTQIA Resource Center’s [Personal Information Change](#) resources and the Student Preferred Name and Gender Policy at [policies.depaul.edu](http://policies.depaul.edu).

**Dean of Students:** For SCA/CDM: Anna Hozian [ahozian@cdm.depaul.edu](mailto:ahozian@cdm.depaul.edu)

[The Dean of Students Office \(DOS\)](#) promotes student learning and ethical decision making in an inclusive and validating environment. Utilizing a comprehensive approach to student advocacy that is informed by DePaul’s Catholic, Vincentian, and urban mission, the office collaborates with students, staff, faculty, parents and community partners to support students in reaching their academic and personal success.

The Dean of Students Office is primarily responsible for administering and adjudicating violations of the Code of Student Responsibility at DePaul University. Additionally, the office provides the administrative withdrawal and absence notification process, and can help students identify campus and community resources in times of personal and/or family crises and medical emergencies. You can contact the Dean of Students Office by calling (773) 325-7290 or emailing [deanofstudents@depaul.edu](mailto:deanofstudents@depaul.edu). In cases of emergency, please call the Department of Public Safety at (773) 325-7777.

**Sexual and Relationship Violence:** Students seeking to speak confidentially about issues related to sexual and relationship violence should contact a Survivor Support Advocate in the Office of Health Promotion & Wellness for information and resources (773-325-7129 or [hpw@depaul.edu](mailto:hpw@depaul.edu)). More information is available at <http://studentaffairs.depaul.edu/hpw/shvp.html>. Students are encouraged to take advantage of these services and to seek help around sexual and relationship violence for themselves as well as their peers who may be in need of support.

**Basic Needs:** Access to nutritious food and reliable housing are factors that influence many students’ ability to succeed in the classroom and beyond. However, students facing food or housing insecurities may be hesitant to call attention to their ongoing struggles. DePaul University is committed to and cares about all students. To help you manage personal challenges and basic needs security, the university offers several resources. Any student who has difficulty affording groceries or accessing sufficient food to eat every day, or who lacks a safe and stable place to live, is urged to contact the Dean of Students Office for support: by calling (773) 325-7290 or emailing [deanofstudents@depaul.edu](mailto:deanofstudents@depaul.edu). You can also contact [Elizabeth Ann Seton Food Pantry and Sandwich Kitchen](#) and the [Dax Program](#) (Chicago - Depaul; email: [emily.edwards@depaulusa.org](mailto:emily.edwards@depaulusa.org); phone: (312) 362-7931 for support. The Center for Access and Attainment has also created [a guide for Food and Housing Resources](#) that you can review.

### **University Counseling & Psychological Services**

[University Counseling & Psychological Services \(UCAPS\)](#) helps remove barriers to learning and support academic success by providing free, goal-focused, collaborative, short-term, confidential, individual, and group counseling services for DePaul’s students. UCAPS has a diverse multi-disciplinary staff that includes licensed mental health professionals in psychology, counseling, and social work.

Students\* can talk to a therapist or schedule a brief screening and consultation appointment in the following ways:

- To speak directly to a therapist 24 hours a day, 7 days a week, students should call 773-325-CARE (2273) and Press "1" when prompted.
- To schedule a brief screening and consultation (BSC) appointment, students should call 773-325-CARE (2273) during regular business hours and Press "2" when prompted.
- Students can visit [go.depaul.edu/ucaps](http://go.depaul.edu/ucaps) and click the ‘[Schedule a Consultation](#)’ button to use online scheduling for a Brief Screening & Consultation (BSC) appointment.

Online scheduling is available Monday through Friday from 8:00 am to 4:30 pm. All BSCs scheduled online are for phone appointments. To schedule an in-person or telehealth BSC, please call 773-325-CARE (2273) and Press "2" when prompted. \*Services are provided based on student eligibility. For full eligibility details please visit [go.depaul.edu/ucaps](https://go.depaul.edu/ucaps)

If you are comfortable doing so, please also let me know about these challenges, so that I can help you access resources.